

TOWN OF LLOYD TOWN BOARD

REORGANIZATION MEETING

JANUARY 6, 2016

Present: Supervisor Paul Hansut
Councilmember Kevin Brennie
Councilmember Michael Guerriero
Councilmember Joseph Mazzetti
Councilmember Jeffrey Paladino

Also present: Rosaria Peplow, Town Clerk
Kate Jonietz, Secretary

Absent: None

6:00 PM – Supervisor opened the meeting and led the Pledge of Allegiance

A. RESOLUTIONS

1. **RESOLUTION** made by Brennie, seconded by Paladino to establish the base salary of Bookkeeper to the Supervisor at \$47,510.91.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

2. **RESOLUTION** made by Brennie, seconded by Paladino to establish the salary of Town Historian at \$3,247.09.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

3. **RESOLUTION** made by Brennie, seconded by Paladino to establish the base salary of Confidential Secretary to the Supervisor at salary of \$38,149.39.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

4. **RESOLUTION** made by Paladino, seconded by Brennie to establish the 2016 Standard Mileage rates for business miles to be set at 54.0 cents per mile as per IRS Standard Rates.

Roll call: Brennie, aye; Paladino, aye; Mazzetti, aye; Hansut, aye; Guerriero, aye.

Five ayes carried.

5. **RESOLUTION** made by Brennie, seconded by Guerriero to establish the base rate of pay of First Deputy Town Clerk at \$18.65 per hour.

Roll call: Brennie, aye; Paladino, aye; Mazzetti, aye; Hansut, aye; Guerriero, aye.

Five ayes carried.

Rosaria Peplow, Town Clerk, appoints Rena Rizzo, First Deputy Town Clerk

6. **RESOLUTION** made by Brennie, seconded by Guerriero to establish the base rate of pay of Second Deputy Town Clerk at \$16.81 per hour.

Roll call: Brennie, aye; Paladino, aye; Mazzetti, aye; Hansut, aye; Guerriero, aye.

Five ayes carried.

Rosaria Peplow, Town Clerk, appoints Laura Oddo-Kelly, Second Deputy Town Clerk

7. **RESOLUTION** made by Paladino, seconded by Guerriero to establish salaries of elected officials as follows:

Councilmember	\$ 9,469.00	Each
Supervisor	\$ 29,995.00	
Town Justice Rizzo	\$ 31,114.00	
Town Justice Elia	\$ 30,000.00	
Highway Superintendent	\$ 56,400.00	
Town Clerk	\$ 47,755.00	

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

8. **RESOLUTION** made by Paladino, seconded by Brennie to establish the annual salary of Dog Control Officer at \$15,154.47 and appoint Andrew Mckee, Dog Control Officer.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

9. **RESOLUTION** made by Brennie, seconded by Paladino to establish the base salary of Recreation Director at \$43,297.29

Councilman Guerriero questioned why the salary of the Recreation Director increased by \$10,000.00 about three years ago and in a short period of time the salary is over \$43,000.00. Brennie responded that the Town terminated the cleaning service and the Recreation Director assumed those duties. The Director took over the cleaning and grounds maintenance. Guerriero felt the Recreation Director gets compensated well for his position including compensation for his cell phone and mileage.

Mazzetti asked if this was a full time position and what the Recreation department does all winter.

Supervisor responded that there are winter programs such as basketball and wrestling at the school and that this position is a Civil Service position and the Recreation Director was hired off of that list.

Roll call: Brennie, aye; Paladino, aye; Hansut, abstain; Guerriero, nay; Mazzetti, aye.

Three ayes carried.

10. **RESOLUTION** made by Paladino, seconded by Brennie to establish the base rate of pay for Clerk to the Justice at \$16.81 per hour.

Town Justice Eugene Rizzo appoints Lucy Davoli, Clerk to the Justice

Town Justice Terry Elia appoints Stacey Lopez, Clerk to the Justice

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

11. **RESOLUTION** made by Paladino, seconded by Guerriero to establish the base salary of the full time secretary to the Highway Superintendent at \$36,414.00.

Richard Klotz, Highway Superintendent, appoints Denise Rhoades as his secretary.

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Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Mazzetti, aye; Guerriero, aye.

Five ayes carried.

12. **MOTION** made by Brennie, seconded by Paladino to designate the third Wednesday of each month at 7:00 PM as the Regular meeting day and time for the Town Board at Town Hall, unless otherwise scheduled, and that all agenda items will be submitted to the Town Clerk no later than 4PM the Friday preceding the meeting and the Town Clerk will post agenda on the town website.

Five ayes carried.

Mazzetti stated that during the election we all talked about having an open and transparent government which would lend itself to creating a small town feeling. He felt that this is not achieved with having a meeting at 4PM. It is difficult for people who are working or waiting for children to get off the bus to attend at that time. He checked with the Town of New Paltz and their workshop meeting is at 7:30PM, Marlborough's is at 7PM as well as several other municipalities who all have their workshop meetings scheduled in the evening hours.

Supervisor said that the purpose of the workshop meetings is for the Town Board to speak to and address the department heads. The time has worked as they are here at 4pm rather than ask the department heads to leave work and come back. It has worked out over the years.

Supervisor felt the meetings are open as they are live streamed and can also be watched on Friday and Monday night at 7PM and Wednesday morning at 9AM.

Guerriero stated that resolutions are adopted at the Workshop meeting; he felt that there should be discussion of resolutions at the Workshop meeting and then voted on at the Regular Town Board Meeting

Supervisor replied that there haven't been many resolutions only emergency resolutions are acted on.

Mazzetti said there was discussion that there was nothing like being at a real meeting and the community shouldn't only be able to watch it on TV. Residents should be able to be a part of a live meeting if they choose because that is where the nuts and bolts of everything are; a 4PM meeting will not allow residents to do so. The department heads knew when they took their positions that they had to come to the Town Board meetings. We are civil servants that are here for the community, the community is not here for the department heads. He would like to recommend moving the workshop meetings to 7PM for consistency.

Supervisor asked Mazzetti if he wanted to amend the motion to have the meetings at 7PM rather than 4PM.

Mazzetti said that was correct.

Supervisor asked if Mazzetti was aware that it could mean overtime as per some contracts of department heads. We can't arbitrarily change the wording in those contracts.

Mazzetti asked when those contracts were up.

Supervisor replied he did not have them handy at this meeting.

Brennie thought the reason why they had the meetings at 4PM is because it would be an expense to the taxpayers to pay employees overtime; it's going to cost hundreds or maybe thousands of dollars to have the workshop meetings later at night.

Supervisor added that some towns do not have workshop meetings and just have Town Board meetings. Mike Guerriero had commented on resolutions. Many resolutions passed during workshop meetings prior to his taking office. That has been curtailed and any resolution that is on the agenda is because it is an emergency issue.

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Guerriero said that everyone should be well informed on what the issues are. He thought all would be better served by discussing what the resolutions are at the workshop meetings and they should be voted on at the Town Board meetings. If we are going to continue to vote on resolutions at the workshop meetings then the meeting should be a later meeting so everyone is able to attend.

Paladino stated that he thought the record will show that the only time they have acted on a resolution at a workshop meeting is when there has been a time constraint.

Supervisor continued that there are two weeks between the Workshop meeting and the Regular Town Board meeting so there is plenty of time for discussion in between.

Mazzetti said when talking about overtime for the department heads if employee's days end at 4pm then they must be getting overtime as well.

Supervisor responded that the Town Hall's hours are until 4:30 pm so most people are here until then. It hasn't been an issue in four years at 4pm. He didn't see any reason to change it. I stated what the purpose of the workshop meeting is. He commented to Councilman Guerriero that he has participated in the workshop meetings at 4pm and it hasn't been a problem. He said there is a motion to designate the workshop meetings to 4pm and he would entertain a motion and we can vote on it.

Brennie interjected that he agreed with Mazzetti about the open government but it hasn't been an issue that people have commented to him that they can't come to the meeting.

13. **MOTION** made by Brennie, seconded by Paladino to designate "Workshop" Town Board meetings to be held the first Wednesday of each month at 4:00 PM, at Town Hall and require all Department Heads and Administrators to be in attendance, and that all agenda items will be submitted to the Town Clerk no later than 4PM the Friday preceding the meeting and the Town Clerk will post agenda on the town website.

Roll call: Paladino, aye; Brennie, aye; Hansut, aye; Guerriero, nay; Mazzetti, nay.

Three ayes carried.

14. **MOTION** made by Paladino, seconded by Brennie to designate the fourth Wednesday of each month at 7:00 p.m. as the Special Meeting date for The Town Board at Town Hall, as necessary.

Five ayes carried.

15. **RESOLUTION** made by Brennie, seconded by Paladino to authorize the Supervisor to invest idle funds.

Roll call: Mazzetti, aye; Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye.

Five ayes carried.

16. **MOTION** made by Paladino, seconded by Brennie to designate the last day of the month as the last date for vouchers to be received by the Town Board for payment in succeeding month.

Five ayes carried.

17. **RESOLUTION** made by Brennie, seconded by Guerriero to authorize the Supervisor to pay utility, freight, postage, health insurance and miscellaneous rents when rendered.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

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18. **MOTION** made by Guerriero, seconded by Paladino to designate the **Middletown Record** as an official newspaper of the Town.
Five ayes carried.
19. **MOTION** made by Guerriero, seconded by Paladino to designate the **Poughkeepsie Journal** as an official newspaper of the Town.
Five ayes carried.
20. **MOTION** made by Guerriero, seconded by Paladino to designate the **New Paltz Times** as an official newspaper of the Town.
Five ayes carried.
21. **MOTION** made by Guerriero, seconded by Paladino to designate the **Southern Ulster Times** as an official newspaper of the Town.
Five ayes carried.
22. **MOTION** made by Paladino seconded by Brennie to require that all public works projects be advertised in the New York State Contract Reporter.
Five ayes carried.
23. **RESOLUTION** made by Paladino, seconded by Brennie to designate M&T Bank, Chase- JP Morgan, Citizens Bank and Orange County Trust Company as the official Town of Lloyd Banking Institutions and Depository of all operating accounts.
Roll call: Brennie, aye; Hansut, aye; Paladino, aye; Mazzetti, aye; Guerriero, aye.
Five ayes carried.
24. **RESOLUTION** made by Paladino, seconded by Brennie to designate M&T Bank, Chase- JPMorgan, Citizens Bank, and Orange County Trust Company as banking institutions to be utilized for certificates of deposit, savings accounts, notes and bond.
Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.
Five ayes carried.
25. **RESOLUTION** made by Brennie , seconded by Paladino to require that banking transactions such as bonds, CD's, notes, etc., be submitted by verbal or sealed bids, as applicable.
Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.
Five ayes carried.
26. **MOTION** made by Paladino, seconded by Guerriero to authorize the continued membership in the New York State Association of Towns for 2016.
Five ayes carried.
27. **MOTION** made Paladino, seconded by Guerriero to authorize the continued membership in the New York State Supervisors and County Legislators Association for 2016.
Five ayes carried.

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28. **MOTION** made by Paladino, seconded by Guerriero to authorize attendance of Elected Town Officials and Department Heads to the annual convention of the New York State Association of Towns and to *be reimbursed for transportation and class enrollment costs only* up to amounts included in budget line item maximum set by the Town Board with prior approval of the Town Board. Once the registration fee is paid by the Town, anyone not attending will be required to reimburse the Town for fees paid.

Five ayes carried.

29. **MOTION** made by Paladino, seconded by Guerriero to authorize membership for the Town of Lloyd in the NYS Planning Federation.

Five ayes carried.

30. **MOTION** made by Paladino, seconded by Guerriero to authorize continued membership for the Town of Lloyd in the Southern Ulster Alliance.

Five ayes carried.

31. **RESOLUTION** made by Paladino, seconded by Guerriero to authorize the following to maintain petty cash funds in the amounts specified as follows and authorize reconciliations be done monthly:

Town Clerk	\$300.00
Supervisor	\$100.00
Water/Sewer Department	\$100.00
Highway Department	\$100.00
Police Department	\$100.00
Buildings & Grounds/Transfer Station	\$100.00

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

32. **MOTION** made by Paladino, seconded by Brennie to establish the following as pay periods for 2016:

Five ayes carried.

Pay Period #	Dates	Time Sheets Due	Days	Checks
1	Jan 1 - Jan 8	1/11	6	1/14
2	Jan 9 - Jan 22	1/25	10	1/28
3	Jan 23 - Feb 5	2/8	10	2/11
4	Feb 6 - Feb 19	2/22	10	2/25
5	Feb 20 - March 4	3/7	10	3/10
6	March 5 - March 18	3/21	10	3/24
7	March 19 - April 1	4/4	10	4/7
8	April 2 - April 15	4/18	10	4/21

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9	April 16 - April 29	5/2	10	5/5
10	April 30 - May 13	5/16	10	5/19
11	May 14 - May 27	FRIDAY 5/27	10	6/2
12	May 28 - June 10	6/13	10	6/16
13	June 11 - June 24	6/27	10	6/30
14	June 25 - July 8	7/11	10	7/14
15	July 9 - July 22	7/25	10	7/28
16	July 23 - August 5	8/8	10	8/11
17	Aug 6 - Aug 19	8/22	10	8/25
18	Aug 20 - Sept 2	FRIDAY 9/2	10	9/8
19	Sept 3 - Sept 16	9/19	10	9/22
20	Sept 17 - Sept 30	10/3	10	10/6
21	Oct 1 - Oct 14	10/17	10	10/20
22	Oct 15 - Oct 28	10/31	10	11/3
23	Oct 29 - Nov 11	11/14	10	11/17
24	Nov 12 - Nov 25	11/28	10	12/1
25	Nov 26 - Dec 9	12/12	10	12/15
26	Dec 10 - Dec 31	12/26	15	12/29

33. MOTION made by Paladino, seconded by Guerriero to establish the following as legal holidays for 2016 for the Town of Lloyd:

Friday January 1	New Year's Day
Monday January 18	Martin Luther King Day*
Monday February 15	Presidents' Day
Friday March 25	Good Friday
Monday May 30	Memorial Day
Monday July 4th	Independence Day OBSERVED
Monday September 5	Labor Day
Monday October 10	Columbus Day
Tuesday November 8	Election Day
Friday November 11	Veterans' Day
Thursday November 24 & 25	Thanksgiving & Day after
Monday December 26	Christmas - observed

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*CSEA employee benefits only not in Police & Dispatcher contracts

**additional compensation to be paid for holidays worked only if including the designated holiday the hours for the week exceed 40 hours (other leave days not applicable)

Five ayes carried.

34. **MOTION** made by Paladino, seconded by Brennie to authorize Department Heads to employ part-time personnel with the approval of the Town Board at an hourly rate to be determined by the Town Board and in compliance with all labor agreements.

Five ayes carried.

35. **MOTION** made by Brennie, seconded by Guerriero to establish standard hours of operation for the Town Hall to be Monday through Friday, 8:30 a.m. to 4:30 p.m.

Five ayes carried.

36. **RESOLUTION** made by Brennie, seconded by Paladino to appoint the firm of DiStasi Moriello & Murphy Law PLLC as attorney for the Town of Lloyd.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

37. **RESOLUTION** made by Paladino, seconded by Brennie to designate Whiteman, Osterman and Hanna, PC special counsel to the Town of Lloyd.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

38. **RESOLUTION** made by Brennie, seconded by Paladino to authorize the supervisor to sign the service agreement for Joseph Trapani as special prosecutor for the Town of Lloyd Justice Court for the calendar year of 2016. (See Attached)

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

39. **RESOLUTION** made by Brennie, seconded by Paladino to authorize employee benefits for non-Union Town employees the same as specified in the current labor contract with CSEA.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

40. **RESOLUTION** made by Brennie, seconded by Guerriero to designate Paul Hansut, Supervisor as the Equal Opportunity Housing and Americans with Disabilities Act Law Coordinator for the Town of Lloyd with Rosaria Peplow, Town Clerk.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

41. **RESOLUTION** made by Paladino, seconded by Brennie to designate Pattison, Koskey, Howe & Bucci, CPA, PC (fka Kimball & O'Brien PC), for the filing of the Town's 2015 Annual Report.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

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42. **RESOLUTION** made by Brennie , seconded by Guerriero to establish that all hourly rates are paid at 1½ (one and one half) time full wages for all actual hours worked in excess of 40 hours per week.

Roll call: Brennie, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye; Paladino, aye.

Five ayes carried.

43. **RESOLUTION** made by Brennie, seconded by Guerriero to offer Medical Insurance with CDPHP Health Plan or one of equal services, with the Town contributing 82% of the premiums for CSEA members and non-union employees and 85% for the Town of Lloyd PBA members.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

44. **RESOLUTION** made by Paladino, seconded by Brennie to authorize Worker's Compensation to be carried on all employees.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

Donna Deeprise asked whether this resolution included any non-paid
Supervisor stated that volunteers are also covered under this resolution.

45. **RESOLUTION** made by Brennie, seconded by Paladino to authorize the following department heads to carry cell phones at the Town's expense or be paid a stipend for use of personal cell phone:

Supervisor
Building Department Director and his designees
Water & Sewer designees
Chief of Police and his designees
Highway Superintendent and his designees
Judges

Cell Phone numbers are to be submitted to the Supervisor's Office once issued.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

46. **MOTION** made by Paladino, seconded by Brennie to designate the Town Supervisor and /or designee, as Welfare Officer for the Town of Lloyd at no additional remuneration.

Five ayes carried.

47. **MOTION** made by Brennie , seconded by Guerriero to designate the Town Clerk as Registrar of Vital Statistics, Collector of Sewer Rents, Water Rents, Assessments and Taxes at no additional remuneration.

Five ayes carried.

48. **MOTION** made by Brennie, seconded by Guerriero to designate the Deputy Town Clerks as Collectors of Water Rents, Sewer Rents, assessments, and Taxes, at no additional remuneration.

Five ayes carried.

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49. **MOTION** made by Brennie, seconded by Guerriero to designate the Town Clerk responsible for the Transfer Station Permit Tickets and Transfer Station Bag Cards.
Five ayes carried.
50. **MOTION** made by Paladino , seconded by Guerriero to reappoint Paul Symes to the Zoning Board of Appeals for a 5 year term to expire 12/31/2020.
Five ayes carried.
51. **MOTION** made by Paladino, seconded by Guerriero to designate Anthony Pavese, Zoning Board of Appeals Chairman for 2016.
Five ayes carried.
52. **MOTION** made by Guerriero, seconded by Paladino to designate Paul Garguilo, Zoning Board of Appeals Vice-Chairman for 2016.
Five ayes carried.
53. **MOTION** made by Guerriero, seconded by Paladino to appoint Peter Brooks to the Planning Board to complete the unexpired term vacated by Scott Saso to expire 12/31/2020.
Five ayes carried.
54. **MOTION** made by Paladino, seconded by Guerriero to re-appoint Larry Hammond for a 7 year term to the Town of Lloyd Planning Board to expire 12/31/2022.
Five ayes carried.
55. **MOTION** made by Paladino, seconded by Guerriero to designate David Plavchak, Planning Board Chairman for 2016.
Five ayes carried.
56. **MOTION** made by Paladino, seconded by Guerriero to designate Bill Ogden, Planning Board Vice-Chairman for 2016.
Five ayes carried.
57. **MOTION** made by Brennie, seconded by Paladino to re-appoint Peter Paulsen as alternate member #1 to the Town of Lloyd Zoning Board of Appeals for a 1 year term to expire 12/31/2016.
Five ayes carried.
58. **MOTION** made by Paladino, seconded by Brennie to re-appoint Alan Hartman as alternate member #2 to the Town of Lloyd Zoning Board of Appeals for a 1 year term to expire 12/31/2016.
Five ayes carried.
59. **MOTION** made by Paladino, seconded by Brennie to appoint the Law Firm of DiStasi Moriello & Murphy Law, PLLC as counsel to the Lloyd Community Development Corporation.
Five ayes carried.
60. **MOTION** made by Brennie, seconded by Paladino to re-appoint Elaine Rivera to a three year term to the Lloyd Community Development Corporation to expire 12/31/2018.
Five ayes carried.

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61. **MOTION** made by Brennie , seconded by Paladino to re-appoint Nicholas Magliato to a three year term to the Lloyd Community Development Corporation to expire 12/31/2018.

Five ayes carried.

62. **MOTION** made by Paladino, seconded by Brennie to appoint Paul Hansut as the Civil Defense Director for the Town of Lloyd.

Five ayes carried.

63. **MOTION** made by Guerriero , seconded by Brennie to re-appoint Rafael Diaz to a three year term on the Board of Ethics to expire 12/31/2018.

Five ayes carried

64. **MOTION** made by Brennie, seconded by Paladino to appoint Peter Cordovano as an alternate on the Board of Ethics.

Raphael Diaz said that there are five members and two alternates on the Board of Ethics and asked the Supervisor whether Joe Indelicato Jr., who is an alternate, has dropped out.

Supervisor said he has not received a letter from Joe Indelicato.

Diaz asked the Supervisor if he had been dealing with Jill Indelicato on this issue and is that why.

Supervisor said that he has spoken to Jill Indelicato.

Diaz additionally remarked that by law the Board of Ethics should have training and they have not in quite a few years and it's especially important with two new members.

Supervisor said that he has approached that subject to the Association of Towns and that they are trying to find someone that does that kind of training.

Guerriero stated that if the goal is transparency in government then he disagrees with the appointment of Peter Cordovano because he was strongly associated with the Republican Party during the election. He felt that transparency is very important especially in that this deals with the Board of Ethics.

Supervisor said so noted.

Brennie asked who else was on the Board of Ethics.

Diaz said the committee is made up of Jill Indelicato, Deborah Haab, Kevin Harris, Mark Elia, and Joe Indelicato Jr. is an alternate.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, nay; Mazzetti, nay.

Three ayes carried.

Paladino remarked that Peter Cordovano is an attorney and would be an asset to the Board of Ethics. Everyone may have some kind of political affiliation.

Mazzetti interjected that the point is that Cordovano is heavily involved with the Republican Party in Lloyd.

Diaz said that Towns have an officer that deals with the Freedom of Information Act and he assumed it would be Town Clerk, Rosaria Peplow.

Peplow replied that the Town Board designates the Town Clerk as the records Access Officer and that is Motion 66 on this meeting's agenda. The Town Clerk is the Records Management Officer by NYS law and Records Access Officer is by appointment.

65. **MOTION** made by Brennie, seconded by Paladino to appoint Jessica Caswell as an alternate on the Board of Ethics.

Five ayes carried

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66. **MOTION** made by Guerriero, seconded by Paladino designating Rosaria Peplow, Town Clerk, Records Management Officer at no additional remuneration.

Five ayes carried

67. **MOTION** made by Paladino, seconded by Guerriero designating Rosaria Peplow, Town Clerk, Records Access Officer at no additional remuneration.

Five ayes carried

68. **MOTION** made by Guerriero, seconded by Paladino to establish the following committees and commissions and designate the following appointments for 2016:

A. Environmental Conservation Committee

Jack Maguire	Dan McGuirk	Brook Nam
Kelly Oggenfuss	Nancy Hammond	Kathryn Tallman
Leonard Hossenlopp	Laura Oddo-Kelly	

B. Water and Sewer Study /Drainage Committee

DiStasi, Moriello & Murphy PLLC		
Morris Associates	Alan VanDeBogart	
Larry Hammond	Jeff Paladino, Town Board Liaison	
Franco Zani	Adam Litman, W/WW Administrator	
Leonard Hossenlopp	Richard Klotz, Highway Superintendent	
James Anzelone, HFD	Robert Hebel	
John Passante	Frank Lombardi	

C. Emergency Management Plan Committee:

Paul Hansut, Supervisor	Daniel Waage, Police Chief
Peter Miller, Fire Chief	Louise Lynch, HCSD Business Admin.
Steven Lee	Richard Klotz, Highway Superintendent
David Barton	

D. Events/Beautification Committee:

Kate Jonietz	Annmarie Meisel	Sally Bellacicco
Stephanie Fraino	Lauriann Marion	Christina DeMaio
Adolf Jonietz	Natasha Gasparro	

E. Employee Safety Committee:

Adam Litman	Eugene Roosa
Lt. James Janso	David Barton
Sgt. Philip Roloson	Highway Superintendent, Richard Klotz

F. Economic Development Committee

Charles Glasner	Peter Brooks	Gary Pregno
Vivian Wadlin	Kathy Tallman	
Alan VanDeBogart	Mikki Myers	

G. Code Review/Revision Committee

Rosaria Peplow, Town Clerk	Councilperson Michael Guerriero
David Barton	

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Authorize the Supervisor's Office to contact all current committee/commission members inquiring into their continued commitment to serve and request anyone interested in serving on a committee/commission to contact the Supervisor's Office.

Five ayes carried

69. **MOTION** made by Brennie, seconded by Paladino to authorize letters of appreciation by Supervisor on behalf of the Town Board, to be sent to those who have served the Town of Lloyd and will no longer be serving.

Five ayes carried

70. **MOTION** made by Brennie, seconded by Guerriero to authorize letters of notification by the Supervisor on behalf of the Town Board, to be sent to individual persons appointed to serve the Town of Lloyd.

Five ayes carried

71. **MOTION** made by Brennie, seconded by Paladino to require all employees to complete bi-weekly time sheets approved by the Department Head and submit to the Bookkeeper by 9:00am on the next business day after each payroll period ends, no exceptions.

Five ayes carried

72. **MOTION** made by Brennie, seconded by Paladino to designate Paul Hansut as the Sexual Harassment and Discrimination Official for the Town of Lloyd.

Five ayes carried

73. **RESOLUTION** made by Brennie, seconded by Paladino that anyone who drives a Town Vehicle is subject to random drug testing with the exception of the Police Department who have their own drug/alcohol testing policy.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried

74. **RESOLUTION** made by Guerriero, seconded by Mazzetti to assign the Deputy Supervisor and Budget Officer check-signing privileges.

Roll call: Brennie, aye; Paladino, abstain; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Four ayes carried

75. **RESOLUTION** made by Brennie, seconded by Paladino to enter into an agreement with Morris Associates as Town Engineer for one year ending 12/31/16 and to authorize the supervisor to sign.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried

76. **RESOLUTION** made by Paladino, seconded by Guerriero to appoint Steven Delmar as part-time laborer at an hourly rate of \$18.80 effective January 1, 2016.

Roll call: Brennie, aye; Paladino, aye; Guerriero, aye; Mazzetti, aye; Hansut, aye.

Five ayes carried

77. **RESOLUTION** made by Paladino, seconded by Brennie to enter into an agreement with

01.06.2016

Elevated Computing for Town IT services for one year expiring 12/31/16 and to authorize the supervisor to sign. (See Attached)

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried

- 78. RESOLUTION** made by Brennie, seconded by Paladino to hire James Plass and Martin Szostak as part time Court Officers at the hourly rate \$25.00 to be paid out of the justice budget line 1110.10 at the recommendation of Justices Elia and Rizzo.

Mazzetti asked if the hourly rate is an increase and if so what it was before.

Supervisor replied that it is an increase; it was \$21.75 previously.

Mazzetti asked why there is an increase with the economy the way it is.

Supervisor said it was at the recommendations of Judge Elia and Judge Rizzo.

Paladino said in the past they would hire part-time police officers to do this job.

Brennie said that this is much cheaper.

Supervisor said that we are having a difficult time trying to fill those positions.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried

- 79. RESOLUTION** to ban burning on the following dates: Jan 1-New Year's Day; March 16 through May14-NYSDEC ban; Memorial Day; Father's Day; Independence Day; Labor Day; Columbus Day; Veterans' Day; Thanksgiving Day and Christmas Day in addition to any days designated as NO BURN DATES by New York State or other agencies.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried

Appointments made by the Supervisor:

A. Town Board Liaisons

Audit – January 1 – June 30, 2016: Councilmembers Brennie and Mazzetti

July 1-December 31, 2016: Councilmembers Paladino and Guerriero

B. Appoint Karen McPeck, Bookkeeper to the Supervisor.

C. Appoint Elizabeth Alfonso as Town of Lloyd Historian.

D. Appoint Kate Jonietz, full-time Confidential Secretary to the Supervisor.

E. Appoint Kate Jonietz as Budget Officer at no additional remuneration.

F. Appoint Jeffrey Paladino as Deputy Supervisor at no additional remuneration.

Supervisor asked if there are any additional questions or concerns.

Mark Reynolds, Southern Ulster Times, inquired to as to what and how much the idle funds are in Resolution 15.

Supervisor suggested that Reynolds call the bookkeeper in the morning who would be able to give him an accurate account.

01.06.2016

MOTION made by Paladino, seconded by Brennie to adjourn the meeting at 6:50 PM.
Five ayes carried

Respectfully submitted,

Rosaria Schiavone Peplow
Town Clerk

DRAFT