

**Highland Fire District
Regular Meeting
October 10, 2016
7 PM Station 1**

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Lindy Palladino	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

1. **Opening of Meeting-** Chairman DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.
2. Chairman Dilorenzo asked for motions to approve the minutes of the July 11, 2016 meeting, the August 23, 2016 meeting and the September 12, 2016 meeting.

MOTION: Commissioner Erichsen moved approve the minutes of the July 11, 2016 minutes, Seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

MOTION: Commissioner Fraino moved to approve the minutes of the August 23, 2016 meeting, Seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

Approval for September 12, 2016 meeting minutes-hold until next meeting.

3. **Bills-** Chairman DiLorenzo asked for a motion to pay the bills as reviewed by Commissioners Palladino and Fraino and Chief Miller on October 5, 2016.

MOTION: Commissioner Palladino moved to approve payment of the bills as reviewed by himself, Commissioner Fraino and Chief Miller, in the amount of \$81,596.47, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

4. Correspondence-

Certificate of Liability Insurance- received from Main Brothers

Requests for Use of the Community Room

October 22, 2016 Saturday for a birthday party 2 Pm to 9 Pm requested by Lindy Palladino for his granddaughter.

MOTION: Commissioner Erichsen moved to approve the request for use of the community room by Lindy Palladino for October 22, 2016, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

October 23, 2016 Sunday 1:30 pm to 3:30 pm Annual Homeowners Assn. Meeting for Cambridge Village requested by Jan Stock.

MOTION: Commissioner Palladino moved to approve the request for use of the community room as requested by Jan Stock for October 23, 2016, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

5. New Membership-none

6. Committee Reports-Buildings & grounds St.1- Commissioners Bragg and DiLorenzo

St. 1 Front Doors-Chairman DiLorenzo reported that the front doors are to be done. There is a small amount of concrete work to be done in the rear of Station 1. Chairman DiLorenzo also met with Nells of Hudson Valley Roofing regarding the leak inside the building near the Quartermaster's closet.

Siren- Commissioner Bragg is worked on quotes; only ordered siren from NYCOMCO.

Back Canopy-water is leaking through. Hudson Valley Roofing will replace and repair. (New scupper and leader). Credit coming back from Barone Construction. Cost for repair is \$7500; job is labor intensive.

Catch Basins- Lamark to do. Chairman DiLorenzo to follow up.

Buildings & Grounds Station 2- Commissioners Erichsen and Fraino

Filter- installed

Repair & Renovation Project-

Painting- First coat of paint done.

Stucco- dug out below grade for stucco repair; almost complete.

Police Station-A/C not working; repaired by Airflow.

7. **Insurance and Workers Compensation-** renewal paperwork almost complete for Workers compensation renewal.
8. **Physical Fitness-**3rd Qtr 2016 and 4th Qtr. 2016 paid in this abstract. Total paid out \$259.72.
9. **Ulster County Fire District Association-**meeting was here on 9/16/16. Approximately 40 attendees. A representative from ESIP was the guest speaker.
10. **Service Awards-** September 2016 Activity was posted October 7, 2016.
11. **Treasurer's Report-** Treasurer Passikoff reviewed the September 2016 Financial Report. It was noted that the \$57000 bill to Barone construction will show in the October 2016 financial report.

The worker compensation insurance premium will be in 2017 expenses.

MOTION: Commissioner Fraino moved to accept the September 2016 Treasurer Report, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

2015 Audit- Treasurer Passikoff received and reviewed. (From Vanacore). Treasurer Passikoff reviewed the report with the Board. Pages 8 through 16 are footnotes to the financial statement and disclosures. We need to have a fixed Asset Policy. It was noted we paid sales tax on something; most probably a reimbursement. We forwarded our Travel policy to them. It was noted that a permissive referendum was approved in November of 2015 and the purchase was not completed until 2016. We have a cell phone policy completed in 2016.

12. **2017 Proposed Budget-** Public Hearing October 18. 2016 7 PM
Immediately following the Public Hearing there will be a special meeting.
13. **Public Comment-**none
14. **Chief's Report-** Chief Miller reported the following:
UCFDA-sponsored a Politician's meeting at SUNY Ulster; local politicians were exposed to hands-on training.

EVOC at Marlboro High School- 31-20 needed

Fireman's Sunday-9:30 am November 13, 2016.

Rail Trail Moon Walk-October 21, 2016

Halloween in the Hamlet-October 29, 2016

HAZMAT- November 21, 2016

SCBA Recert- December 5, 2016

Mid-Hudson Bridge Call-our engine was held up at the toll booth; we are setting up a meeting to review with the Bridge Authority personnel.

Town Building Dept.- We have had numerous calls involving the Town of Lloyd Building Department.

Vineyard Commons-numbering issues

2017 Command Car-Bid

Portable Radios-may need to put out to bid.

Firefighter 1-more time is being added to the class; 11 weeks.

15. Old Business-

Annual Fire District Election- Chairman Dilorenzo reported that we can no longer use the old voting machines. Cost to use the new computerized ones is \$2500. We may use paper ballots.

16. New Business-

2016 Annual Election-

MOTION: Commissioner Fraino moved to hold the 2016 Annual Fire District Election on December 13, 2016 from 6 PM o 9 PM at Station 1, seconded by Commissioner Palladino

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

It was noted that petitions must be submitted by November 23, 2016.

Resolution to use Paper Ballots-

MOTION: Commissioner Fraino moved to use paper ballots for the 2016 Annual Election, seconded by Commissioner Palladino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Resolution Appointing Board of Elections

MOTION: Commissioner Fraino moved to appoint the Board of Elections for the Annual Fire District Election, designate the Date of the Annual Election, directing publication of notices and any matters in connection with the Annual Election, seconded by Commissioner Palladino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Snow Plow Quote-received from Garone's. It was noted that this quote was not solicited by the District. Prices are the same as last year: 3 inches \$650 per storm and \$425 per Storm.

MOTION: Commissioner Erichsen moved to accept the quote from Garone's for snowplowing For the 2016-2017 winter seconded by Commissioner Palladino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

17. Executive Session-

MOTION: Commissioner Fraino moved to go to executive session at 8 :15 PM to discuss the employment history of a specific individual, seconded by Commissioner Palladino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Return to Regular Session-

MOTION: Commissioner Fraino moved to return to the regular session at 8:30 pm, seconded By Commissioner Erichsen.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Approval to Attend AFDSNY Conference-

MOTION: Commissioner Fraino moved to permit Chairman Dilorenzo to attend the AFDSNY Conference in Saratoga Springs, New York and due to lack of availability at the hosting hotel, Chairman Dilorenzo to stay at a comparable hotel convenient o the conference, seconded by Commissioner Erichsen.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

18. Adjournment-

MOTION: There being no further business, Commissioner Erichsen moved to adjourn at 8:35 PM, seconded by Commissioner Palladino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED