

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
March 14, 2016
7:00 PM St 1

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COMMISSIONERS:	Stephen DiLorenzo	(Present)
	Benjamin Bragg	(Absent)
	Christian Erichsen	(Absent)
	John Fraino	(Present)
	Lindy Palladino	(Present)
Secretary/Treasurer	James Passikoff	(Present)
District Clerk	Denise A. Holzberger	(Present)
Chief	Peter D. Miller	(Present)

1. Opening of Meeting-Chairman DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Approval of Minutes-Chairman Dilorenzo asked for a motion to approve the February 8, 2016 minutes. Approval was tabled until the next meeting.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by Commissioners Fraino and Palladino and Chief Miller on Thursday March 10, 2016 and Monday March 14, 2016.

MOTION: Commissioner Palladino moved to approve the payment of the bills totaling \$69320.85 plus one additional bill for Payroll taxes (EFTPS) in the amount of \$1893.92 for a total of \$71214.77, seconded by Commissioner Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

4. Correspondence-

Notice of Intent to Inspect-from Town of Lloyd 3/3/16 10 AM

Association of Fire Districts NY-Spring Workshop

Fire District Affairs -received Feb-March 2016

Town of Lloyd Public Hearing- March 16, 2016

FB's Property and Facility Maintenance-proposal for landscaping 2016

Garone's-proposal for landscaping 2016

5. Room Requests-

Wed March 16, 2016 Town of Lloyd Police meeting 9-12 noon in the meeting room

Motion: Commissioner Fraino moved to approve the request for use of the meeting room by the Town of Lloyd Police for a meeting, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Wed March 16, 2016 Lloyd Health Volunteers meeting 1 -3 PM requested by Adele Gibbons.

MOTION: Commissioner Fraino moved to approve the request for use of the community room for the Lloyd Health Volunteers on March 16 2016 as requested by Adele Gibbons, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Week of April 1 2016 (date to be determined) use of St 2 parking lot requested for Girl Scout Cookie Drop as requested by Julie Poluzzi.

MOTION: Commissioner Fraino moved to approve the use of St 2's parking lot for the Girl Scout Cookie Drop the week of April 1, 2016, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Every Wed. April 6 through May 25, 2016 for the Civilian Police Academy 6:30-9:30 PM in the community room as requested by Sgt . Roloson of the Town of Lloyd Police.

MOTION: Commissioner Fraino moved to approve the request for use of the community room for the Civilian Police Academy as requested by Sgt. Roloson of the Town of Lloyd Police, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Saturday April 9, 2016 Birthday party 2-4 PM requested by Mike Gaffney, HHCO member.

MOTION: Commissioner Fraino moved to approve the request for use of the community for a birthday party on April 9, 2016 as requested by Mike Gaffney, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Saturday April 23, 2016 11 am-6 pm Birthday Party requested by Frankie Piscopo, HHCo member.

MOTION: Commissioner Fraino moved to approve the request for use of the community room on Saturday April 23, 2016 for a birthday as requested by Frankie Piscopo, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Monday April 25, 2016 Town of Lloyd Police Narcotic Training 9 am -1 pm as requested by Town of Lloyd Police and HCSD.

MOTION: Commissioner Palladino moved to approve the request for use of the community room for Training by the Town of Lloyd Police, seconded by Commissioner Fraino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Saturday April 30, 2016 Baby Shower 9 am -2 pm Requested by Jim Balint HHCo member.

MOTION: Commissioner Fraino moved to approve the request for use of the community room for a Baby Shower on April 30, 2016 as requested by Jim Balint, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Sunday June 26 2016 Baby Shower 8 am - 6 pm requested by Joe DeFillipo HHCo member.

MOTION: Commissioner Palladino moved to approve the request for use of the community room on June 26, 2016 for a Baby Shower as requested by Joe DeFillipo, seconded by Commissioner Fraino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Sunday July 24, 2016 Iron Riders Fundraiser check-in 7:30 am -11:30 pm request outside of bay at St 1 and use of bathrooms requested by Toni Elia.

MOTION: Commissioner Palladino moved to approve the request of the outside of the bay area for check-in and use of the bathrooms for the Iron Riders fundraiser check -in as requested by Toni Elia, seconded by Commissioner Fraino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

5. Buildings & Grounds-

Station 1-

Light pole-pending

Camera at front Door by Radio Room- Chairman DiLorenzo reported the cost is \$1295.00

Gear Washer-Chairman Dilorenzo reported that the computer boards became flooded and burnt out. The repair was costly, however to replace the washer it is \$7000.

Roof Leaks ST 1- Chairman Dilorenzo reported that Hudson Valley Roof repaired and had to return to repair it again after the heavy rain.

Generator-St 1 motor flywheel was broken and needed to be repaired.

Verizon-the micro cell project is progressing; contractor has been working on it.

Backflow Inspection-complete

Siren-Chairman Dilorenzo reported that it stopped working; NYCOMCO repaired the cyclor. It was noted that the siren is at least 40 years old.

Stucco-Chairman DiLorenzo spoke with Mauri & Associates regarding the repairs needed. It was suggested to put together a package for St 1 and St 2.

Station 2- Commissioner Fraino stated that there was nothing to report.

6. New Apparatus-Chief Miller reported that the equipment is being mounted on the new truck.

7. Insurance/Workers Compensation-

Commissioner Fraino reported that there is a proposal from our agent Linda Flanagan From VFIS for options for our group term policy. Our Current policy is \$25,000 and at age 74 it drops to \$10,000. The new proposal is also \$25,000 and drops to \$12500 at age 70. Based on that information, he recommends staying with our current plan.

8. Physical Fitness-4th Quarter 2015

Two members received reimbursement.

9. Ulster County Fire Districts Association- recent meeting held at Marlboro
Chairman Dilorenzo reported that Bill Young emphasized the importance of mandatory training as it impacts funding, audits and litigation.

10. Service Awards- final paperwork is prepared; commissioners need to sign and then it will be sent to Penflex.

11. Treasurer's Report-Treasurer Passikoff reviewed the December 31, 2015 final financial report. He reported a fund balance of \$16,717.83. He also discussed the February 29, 2016 financial report. All tax money is in and it was reported in February

and March 2016. AUD deadline has been extended until the end of April 2016 due to the late arrivals of information pertaining to the truck.

MOTION: Commissioner Palladino moved to approve the December 2015 financial report as submitted by the Treasurer, seconded by Commissioner Fraino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

MOTION: Commissioner Fraino moved to accept the February 2016 financial report as submitted by the Treasurer, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

12. Inspection Dinner-September 16, 2016

13. Public Comment-none

14. Chief's Report-

Chief Miller reported the following:

Air Packs-pending in-service

Chairman DiLorenzo reported that the officers did a great job with OSHA.

OSHA-next year-March 5, 2017.

15. Old Business-

Firearms Policy-Chairman DiLorenzo reported that we contacted our legal counsel and insurance carrier. This is not a simple policy. There are liabilities concerns for the Board and we really have to look into this. Tabled to discuss when a full Board is present.

16. New Business-

2016 Lawn Maintenance Proposals- 2 proposals were received

FB's Property and Facility Maintenance-it was noted that the rates were the same as 2015

St 1: Spring Clean up- \$50 per service

Lawn mowing \$50 per service

Fall Clean up-\$50 per service

Additional services-lot sweeping, shrub trimming, mulch, fertilizer or gravel installation -cost of materials plus \$35 per hour labor

St 2: Spring Clean up-\$50 per service

Lawn mowing \$50 per service

Fall Clean up \$50 per service

Additional services-lot sweeping, shrub trimming, mulch, fertilizer or gravel installation -cost of materials plus \$35 per hour labor

Garone's-

St 1- Lawn mowing \$65 per mow

Spring Clean Up \$300

Fall Clean Up \$400

Fertilization/Weed Control-four step process \$170 per application

St. 2-lawn mowing \$70 per mow

Spring Clean up \$350

Fall Clean up \$500

Fertilization/Weed Control-four step process \$220 per application

Cost of mulch,installment, and edging is \$65 per yard. Separate cost for removal of old mulch.

All other work requested would be \$40 per hour.

Acceptance of 2016 Lawn Service proposal

MOTION: Commissioner Fraino moved to accept the proposal for the 2016 Lawn Service from FB's Property and Facility Maintenance, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Authorization to cut checks to TD Ameritrade for LOSAP Funding

MOTION: Commissioner Fraino moved to authorize \$140,000.00, which is the Service Award budget amount for 2016, be sent to TD Ameritrade, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Authorization to have Mauri & Associates prepare specifications for St 1 & 2.

MOTION: Commissioner Palladino moved to approve Mauri & Associates to prepare specifications for stucco work to be done at Station 1 and 2, seconded by Commissioner Fraino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Bill Review-There was discussion regarding when the bill review would be held. The Board decided to do it on Wednesday April 6, 2016 at 4:30 PM.

Authorization to cut check to TD Ameritrade for Additional LOSAP Funding

MOTION: Commissioner Fraino moved to authorize \$16717.83 which is the 2015 year end surplus be sent to TD Ameritrade as an additional contribution for Service Award funding, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Authorization to Add Additional Signer for Checks

MOTION: Commissioner Fraino moved to authorize Commissioner Chris Erichsen as authorized signer for Checks, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

17. Executive Session-

MOTION: Commissioner Fraino moved to go to executive session at 8:30 PM to discuss a legal matter, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

18. Return to regular session-

MOTION: Commissioner Fraino moved to return to the regular session of the meeting at 9 PM, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

It was noted that Bill Review will be done on Wednesday April 6, 2016 at 4:30 PM.

19. Adjournment:

MOTION: There being no further business, Commissioner Fraino moved to adjourn at 9:05 PM, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC 4/11/16

APPROVED