

**HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING**

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June 13, 2016

7:00 PM St 1

COMMISSIONERS:	Stephen DiLorenzo	(Present)
	Benjamin Bragg	(Present)
	Christian Erichsen	(Present)
	John Fraino	(Present)
	Lindy Palladino	(Absent)
Secretary/Treasurer	James Passikoff	(Present)
District Clerk	Denise A. Holzberger	(Present)
Chief	Peter D. Miller	(Present)

1. Opening of Meeting-Chairman DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Approval of Minutes-Chairman Dilorenzo asked for a motion to approve the May 9, 2016. Approval of minutes tabled until Commissioner Palladino is in attendance.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by Commissioners Bragg and Palladino, and Chief Miller on Wednesday, June 8, 2016 and June 13, 2016.

MOTION: Commissioner Bragg moved to approve the payment of the bills totaling, \$330,163.60 seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

4. Correspondence-District Clerk Holzberger reported the following was received:

Fire District Affairs –received June 2016 to July 2016 edition.

Certificate of Liability Insurance–received AAA Emergency Supply Co., Inc.

Certificate of Liability Insurance–received Main Brothers Oil Co. Inc.

Requests for Use of the Community Room

Saturday October 1 and Sunday October 2, 2016 VFIS-TTT Driver Training requested by Chief Miller.

MOTION: Commissioner Bragg moved to approve the request for the community room by Chief Miller for Saturday and Sunday October 1 and 2 for VFIS TTT Driver Training, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Saturday November 12, 2016 UCVPA Seminar requested by Mike Depaola

MOTION: Commissioner Bragg moved to approve the request for use of the community room by Mike DePaola for the UCVPA fire police training seminar on Saturday November 12, 2016, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

6.COMMITTEE REPORTS

Buildings and Grounds ST 1-Cmrs. Bragg and DiLorenzo

Verizon Micro-Cell-Commissioner Bragg reported it is all set and complete.

Sealing & Striping Parking Lots- Commissioner Bragg stated that both St 1 and 2 need to be done. Commissioner Bragg will be getting quotes for August or September meeting.

Mauri & Associates- Commissioner Bragg reported that we met with Mauri & Associates to review the proposed plans for the Exterior Renovations of St 1 and St 2. Plan will have to go out to bid; review with legal counsel and a permissive referendum is needed. We could potentially award the bid September 12, 2016. Scope of work would include for Station 1, re-paint and touch up stucco and repair any damage. St 2. would include bollards installed and repairs as well. There is an alternate to have the front doors changed to glass.

Security System- Chairman DiLorenzo stated that he met with A & R Security. There was discussion regarding a plan to address the 5 doors here and the 2 outside doors at Station 2. This would involve a Fob entry; fobs would be activated and de-activated by computer. The estimate received includes labor, fobs and readers at a cost of \$24,000. This would have to go out to bid.

Water at ST 2- the water quality at Station 2 needs to be analyzed as the new truck is getting spotty. Chairman Dilorenzo met with Pure Bliss to test the water; it was 8 grams hard. Commissioner Erichsen stated it may need a sand filter. Commissioner Fraino to contact Hudson Valley Water in New Paltz to check it out.

Air Quality - Commissioner Bragg discussed Cancer in the Fire Service and the air quality in the bays. Fans that are auto shut off/on could be a solution. There was discussion and the auto-shut off fans could be a good solution.

6/18 to 6/26/16-custodians will be on vacation. Chairman Dilorenzo stated that we should just clean up after ourselves to keep things in order.

7. **New Apparatus**-nothing to report

8. **Insurance/Workers Compensation-**

Chairman DiLorenzo reported that most of the members have filled out the new Group term life insurance forms.

9. **Physical Fitness- next report July 2016 (2nd quarter 2016)**

10. **Ulster County Fire District Association-Commissioners Bragg, DiLorenzo**

September 15, 2016 meeting to be held here at Highland Fire District
Commissioners Fraino and Erichsen to handle refreshments.

11. **Service Awards-** May 2016 activity posted June 10, 2016

Phil DeAngelo to attend August meeting.

12. **Treasurer's Report-**Treasurer Passikoff reviewed the May 2016 financial report.

Budget 2017- Chairman Dilorenzo discussed the schedule for planning the 2017 Budget.

Workshops will be as follows:

Tuesday, August 23, 2016 7 PM

Wednesday, September 7, 2016 7 PM

Regular meeting will be September 12, 2016 and we can meet Wednesday September 21, 2016 to finalize.

2015 Audit-field work completed.

Commissioner Training-Commissioner Fraino working on that.

13. **Inspection Dinner** -September 16, 2016

14. **Public Comment**-Chairman DiLorenzo asked if there was any public comment.

There was none.

15. Chief's Report-Chief Miller reported the following:

Ulster County Training Center- Chief Miller stated that we need to pass a resolution in support of the Ulster County Training Center, as they are going for a grant.

FASNY at Verona- need authorization for 31A and B cars and 31-80 to be Permitted to travel.

Lake George- authorization for 31-80 needed.

June 21, 2016-car fire drill. It was noted that it is getting difficult to find cars for Drills.

31-30 Generator- the motor can be replaced. Quote from Gentech is for \$7277.50 Whole unit replacement would cost \$11920.00.

Vineyard Commons-Chief Miller reported that ownership has changed. Currently, Management there would like to change to individual locks for tenants. Chief Miller stated that we disagree with that, we feel it should be re-keyed with a master key for lock boxes. Chief Miller commented that the Town of Lloyd Building Department is doing a really good job updating Knox box systems.

Radios- we are trying to work out issues; we are looking at VHF and UHF. We have licenses for UHF. Ulster County is moving in this direction. Cost is \$23000 or less for antennas, repeaters, and installation. (everything but radios). As we proceed our goal is to have every firefighter have a radio who is wearing a scot-pak. Low band in trucks is still being used. A-1 must install. We received quotes for mobile and portable from A-1 and NYCOMCO. Cost is \$749 per radio.

NFPA 2016-in approval process; stated radios must be intrinsically safe.

15. Old Business-

Use of Community Room Request Form-Board discussed and reviewed usage, as well as who could use the room. It was decided to add employees and commissioners. District Clerk to revise form.

16. New Business-

Sealing and Striping of Parking Lots-Commissioner Bragg to obtain quotes For the sealing and striping of Station and Station 2 parking lots.

Approval of repair of Generator on 31-30

MOTION: Commissioner John Fraino moved to approve the repair of the generator on 31-30 as per the quote from Gentech in the amount of \$7277.50, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

Approval of Fan System

MOTION: Commissioner Erichsen moved to approve up to \$2000 for a fan system with an adjustable feature to permit time out for the Apparatus Bays, Seconded by Commissioner Bragg. There was discussion regarding resolving the issue of removing exhaust from the bay area.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

Approval of Radio Equipment Purchase

MOTION: Commissioner Erichsen moved to authorize up to \$23,000 for the purchase of radio equipment necessary for installation on the radio tower on Illinois Mountain, upon clarification from legal counsel that it is permissible to purchase from A-1 as it is best value. Seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion carried.

Resolution to support the Ulster County Training Center Grant

MOTION: Commissioner Fraino made a motion that the Highland Fire District supports the Ulster County Training Center in their efforts to apply for funding in the form of a grant for the Ulster County Training Center, seconded by Commissioner Erichsen.

VOTE: Poll of the Board

Commissioner John Fraino	YES
Commissioner Chris Erichsen	YES
Commissioner Ben Bragg	YES
Commissioner Stephen DiLorenzo	YES
Commissioner Dominick "Lindy" Palladino	ABSENT

Motion carried. 4-0 1 Absent

Authorization for Chairman DiLorenzo to Attend AFDSNY Conference

MOTION: Commissioner Fraino moved to approve Chairman Steve DiLorenzo's attendance at the AFDSNY Conference October 12 through October 13, 2016 in Saratoga New York, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Plaque- The plaque given to the Board from the officers will be hung by Dave Krzeminski.

Propane Reimbursement- Ulster Hose was reimbursement by us for the propane used at the recent drill.

17. Executive Session-

Chief Miller requested an executive session to discuss the medical history of a particular person.

MOTION: Commissioner Bragg moved to go to executive session at 9:20 PM to discuss the medical history of a particular person, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

18. Return to Regular Session and Adjournment-

MOTION: Commissioner Bragg moved to return to the regular session and with no further business, moved to adjourn at 9:30 PM, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED BOFC mtg. 8/8/16