

Highland Fire District
Board of Fire Commissioners
Regular Meeting
July 11, 2016
7:00 PM St.1

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Commissioners:	Stephen DiLorenzo	(PRESENT)	
	Benjamin Bragg	(ABSENT)	
	Christian Erichsen	(PRESENT)	
	John Fraino	(ABSENT)	
	Lindy Palladino	(PRESENT)	
Secretary/Treasurer	James Passikoff	(PRESENT)	
District Clerk	Denise A. Holzberger	(ABSENT)	Steve Lee , Acting Clerk
Chief	Peter Miller	(PRESENT)	

1. **Opening of Meeting-** Chairman DiLorenzo called the meeting to order and led the salute to the flag and asked for a moment of silence for fallen firefighters.
2. **Approval of Minutes-**Chairman DiLorenzo asked for motions to approve the minutes of the May 9, 2016 regular meeting and June 13, 2016 regular meeting. Approval of minutes were tabled until the next meeting.
3. **Bills-** Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by Commissioners Fraino and Palladino and Chief Miller on July 6, 2016. The total bills presented for payment was \$ 23092.77.

MOTION: Commissioner Erichsen moved to approve payment of the bills in the amount of \$23092.77, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

4. **Correspondence-** The following was received:
Certificate of Insurance-from E-One

Requests for Use of the Community Room

Saturday, August 6, 2016 and Sunday, August 21, 2016 8 AM to 12 PM for Harassment Prevention Training requested by Sgt. Roloson, Town of Lloyd Police.

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for Saturday, August 6, 2016 and Sunday August 21, 2016 by Sgt. Roloson of the Town of Lloyd Police for training, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Sunday September 18, 2016 10 AM to 4 PM First Birthday Party requested by Kyle Bragg

Motion: Commissioner Erichsen moved to approve the request for use of the community room on Sunday September 18, 2016 as requested by Kyle Bragg, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

5. **Committee Reports-**

Buildings and Grounds St.1:

Sealing & Striping- Contractor advised that there are two catch basins in need of repair. More information to follow. To discuss these repairs at the next meeting.

Mauri & Assoc.- Discussion of comments from meeting with Mauri & Assoc. (Architect). Information regarding siding color installed at Station 2 by Timberline received. Specifications being developed by Mauri for proposed work.

Station 1 Bay Vent System- Dutchess Overhead Doors has ordered parts. Bragg's Electric to do part of the work. To look at doing doors at Station 2 as well. More discussion on work to be done to follow.

Buildings and Grounds St.2-

Hudson Valley Water Resources, Inc.- received proposal and discussed water softener and filter type system. Commissioner Fraino spoke with rep from Hudson Valley Water Resources and he will follow up.

MOTION: Commissioner Erichsen moved to authorize up to \$1000 be expended for a filter type for St 2, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

6. **New Members-** The following candidates for membership were presented for approval:

Tiffany Weaver

Justin Altro

Both were approved at the Highland Hose Company #1 meeting of July 5, 2016.

Motion: Commissioner Erichsen moved to approve membership of Tiffany Weaver pending successful completion of a physical exam, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Motion: Commissioner Erichsen moved to approve membership of Justin Altro pending successful Completion of a physical exam, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 1 Absent

Motion carried.

7. New Apparatus- nothing to report

8. Insurance and Workers Compensation-

There was discussion regarding VFIS holding training classes here at Highland Fire District.

9. Physical Fitness- Second Quarter 2016 Activity pending from Mike Artega's.

10. Ulster County Fire Districts Association- next meeting September 15, 2016 to be held here at Highland Fire District. Commissioners Fraino and Erichsen to handle refreshments.

11. Service Award- June 2016 Activity posted July 5, 2016.

12. Treasurer's Report- June 2016 Financial Report reviewed by Treasurer Passikoff.

Motion: Commissioner Erichsen moved to approve the June 2016 Financial Report as submitted by Treasurer Passikoff, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

2015 Audit-complete. Treasurer signed documents and submitted.

2017 Budget- Workshop Dates:

August 23, 2016 7 PM Tuesday

September 8, 2016 7 PM Thursday

September 21, 2016 7 PM Wednesday (if needed)

13. Firefighter 1 Class- Chairman DiLorenzo discussed requirements for class; it is a requirement that everyone takes Firefighter 1.

14. New Dunkin Donuts- Chief Miller stated that the Town of Lloyd Planning Board will be the lead agency. (Rt. 9W south near Mobile Gas)

15. Inspection Dinner- September 16, 2016 at The Would.

16. Public Comment- Chairman DiLorenzo asked for public comment.

Highland Hose Co. #1 President Jim Balint addressed the Board on the subject of combining the District Inspection dinner with Hose Company Annual Dinner. The funds that are in the budget for this event would go to the Hose Company to offset the cost. More research needs to be done as to how this could be accomplished. If approved, would like to start in 2017.

17. Chief's Report-

Radio System Project-Chief Miller discussed the last radio meeting with other Fire Departments. More meetings to follow. New Paltz Fire Department will be dropping their current NYCOMCO LTR system and will go with a UHF system.

Knox Box System- Chief Miller discussed why the code access system was needed; pass code for all drivers and security of drivers codes discussed. There is limited computer access. Currently units have been mounted in apparatus; next step is to program codes in. Still looking into if Highland Fire District issues codes or drivers come up with their own. In case of a problem, system can be accessed to see whose code was used to access key.

Driver's Boot Camp- discussion of program.

NYSDEC matching Grant-discussion of requirements for the grant. (Bush Fire Fighting Equipment).

NYSDEC Request For Information- regarding Foam used by Fire Department and in storage.

Requests for Apparatus for Training and Events

July 30, 2016 31-35 to the Ulster County Parade

July 30,2016 31-A car to Long Island for Funeral, (Department that HFD deployed to for Storm Sandy).

Firefighter 1 Class-31-10 and 31-45 to the Dutchess County Fire Training Center.

July 21 2016 31-60 to Milton Training Center for the Firefighter 1 class.

MOTION: Commissioner Erichsen moved to approve the use of district apparatus at the listed by and events, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

18. New Business-

Commissioner Training- Commissioner Fraino signed up for Commissioner Training.
Annual District Elections-paper ballots are permissible.

Cell Phone Policy-policy reviewed by Commissioners.

Motion: Commissioner Erichsen moved to approve the Cell Phone Policy, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Procurement Policy- policy read and discussed comments from Scott Dow's review.
Policy on hold for further review and discussion.

Paraco Fuel- Commissioner Fraino will follow up for LP fuel for Station 2.

19. Executive Session-

MOTION: Commissioner Erichsen moved to go to executive session at 8:20 PM to discuss a personnel matter, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

20. Return to Regular Session and Adjournment-

MOTION: Commissioner Erichsen moved to return to the regular session and there being no further business, moved to adjourn at 8:40 PM, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully Submitted,
Steve Lee, Acting Clerk

Transcribed by Denise A. Holzberger