

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
February 8, 2016
7:00 PM St 1

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|---------------------|----------------------|-----------|
| COMMISSIONERS: | Stephen DiLorenzo | (Present) |
| | Benjamin Bragg | (Absent) |
| | Christian Erichsen | (Present) |
| | John Fraino | (Absent) |
| | Lindy Palladino | (Present) |
| Secretary/Treasurer | James Passikoff | (Absent) |
| District Clerk | Denise A. Holzberger | (Present) |
| Chief | Peter D. Miller | (Present) |

1. Opening of Meeting-Chairman DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

Chairman Dilorenzo dispensed with the normal order of business to allow Phil DeAngelo (Focused Wealth Management) to report on our LOSAP Investment status.

Mr. DeAngelo reported that the markets are rough now; down. However, we are in okay shape. There is ample cash flow (5 1/2 %). We are very conservative right now. Although oil is down, there is still profit. Markets are interpreting a recession globally. The US remains positive; rough first half of the year. We are being defensive and the portfolio is okay.

Chairman DiLorenzo thanked Mr. DeAngelo for coming in and returned the meeting to the normal order of business.

2. Approval of Minutes-Chairman Dilorenzo asked for a motion to approve the minutes of the January 4, 2016 organization meeting and regular meeting.

MOTION: Commissioner Palladino moved to approve the minutes of the January 4, 2016, organization meeting as submitted, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

MOTION: Commissioner Erichsen moved to approve the minutes of the January 4, 2016 regular meeting with the following amendment;

page 8 regarding the Boot Camp should read " we have 7 members in need of it" seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by himself , Commissioner Palladino and Chief Miller. It was noted these bills include our insurance bill (approx. \$38,451.34) and workers compensation (\$67679).

MOTION: Commissioner Erichsen moved to approve the payment of the bills totaling \$174,180.48, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

4. Correspondence-

Thank you letter-from Roger LaForge

Ladies Auxiliary-officers for 2016

Association of Fire Districts State of New York-Commissioner training

Requests for the Community Room-

Feb 18, 2016 6:30 PM to 9 PM General information meeting Central Hudson Gas & Electric. Requested by Craig Welch

There was discussion regarding this request as Central Hudson is not a non-profit organization. Commissioner Erichsen stated that does not meet our guidelines which state the organization requesting the room must be a not for profit. The request was denied.

Feb 21, 2016 8 AM to 1 PM Pancake Breakfast for Highland boys Baseball Club requested by Paul Hansut

MOTION: Commissioner Erichsen moved to approve the request for the community room for the purpose of a Pancake Breakfast for the Highland Boys Baseball Club on February 21, 2016, as requested by Paul Hansut, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Feb 23, 2016 9 AM to 1 PM Round Table Meeting requested by Town of Lloyd Police Dept., requested by Sgt. Roloson

MOTION: Commissioner Erichsen moved to approve the request for use of the community for a Round Table Meeting on February 23, 2016 as requested by Sgt. Roloson of the Town of Lloyd Police, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Feb 23 2016 2 Pm to 7 :30 PM American Red Cross Blood Drive requested by Steve Leary

MOTION: Commissioner Erichsen moved to approve the request for use of the community room by the American Red Cross on February 23, 2016 as requested by Steve Leary, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

It was noted that the Blood Drive could be held in the meeting room.

April 1-April 2, 2016 Spring Penny Social requested by Highland Hose Co.1 Ladies Auxiliary Set up 5pm April 1 through 10 Pm April 2, 2016 as requested by Leslie Benson

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for the purpose of the Highland Hose Co. #1 Ladies Auxiliary Spring Penny Social on April 1 through April 2, 2016, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

April 26, 2016 1 PM to 7 :30 PM American Red Cross Blood Drive requested by Steve Leary

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for a Blood Drive for the American Red Cross on April 26, 2016 as requested by Steve Leary, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Wed June 8 2016 UCVFPA meeting 7 PM to 9:30 PM requested by Marty Newman

MOTION: Commissioner Erichsen moved to approve the request for the community for the Ulster County Volunteer Fire Police Association on June 8, 2016 as requested by Marty Newman.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

June 17, 2016 9-10 AM rehearsal, June 18, 2016 graduation Highland Village Nursery School. Requested by Belinda Tobin

MOTION: Commissioner Erichsen moved to approve the request for the community room for the Highland Village Nursery School rehearsal and graduation on June 17 and June 18 2016 as requested by Belinda Tobin, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

June 28 2016 1 PM to 7 :30 PM American Red Cross Blood Drive requested by Steve Leary

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for a Blood Drive by the American Red Cross on June 28, 2016 as requested by Steve Leary, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

September 16, 2016 5 Pm through September 17, 2016 10 PM Fall Penny Social requested by the Highland Hose Company 1 Ladies Auxiliary, Leslie Benson.

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for the Highland hose Co. #1 Ladies Auxiliary Fall Penny Social on September 16 through September 17, 2016 as requested by Leslie Benson, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Wed March 9, 2016 4:30 PM to 10 PM Highland Varsity Wrestling Team Dinner requested by Michael Caso

MOTION: Commissioner Erichsen moved to approve the request for use of the community room by the Highland Varsity Wrestling Team for their dinner on March 9, 2016 as requested by Michael Caso, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Saturday March 19, 2016 11 am to 4 PM Birthday Party requested by Everett Erichsen

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for a birthday party on March 19, 2016 as requested by Everett Erichsen, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

5. Committee Reports-
Buildings and Grounds St.1-Commissioners Bragg and DiLorenzo

Verizon Micro-Cell- Chairman DiLorenzo reported that the base was poured today (2/8/16). Verizon will have their own meter and it will be inside. There will be two 2" PVC pipes with a unit on the slab.

Generator- GENTECH is scheduled to repair the broken flywheel on Feb 11, 2016.

Lockers in Men's Shower area- new locks and keys were installed from Corcraft.

Camera- Chairman DiLorenzo stated that a camera would be beneficial at the front door near radio room. This would be helpful as deliveries, etc. would be visible to the District Clerk. Many times vendors come to that door first.

Fire Extinguisher Inspection-Gordon Fire Equipment to do this on Feb 11, 2016 at 10 AM.

Misc. Work At St 1- Chairman DiLorenzo reported that Dave K. has repaired the mixing valve.

Ventilation System- Chairman DiLorenzo reported that a monitoring system would cost About \$20,000. A rail system would be \$12,500 per bay. Dutchess Door was contacted regarding a sensor that would trigger a fan to remove exhaust. Cost would be \$2000; wires and install would be extra.

Upgrade of Outside of Building-pending

Dutchess Overhead Doors-preventive maintenance proposal for bay doors. To discuss during business session .

6. New Apparatus-
2015 GPM pumper 31-35- progressing along.

7. Insurance/Workers Compensation- Chairman DiLorenzo reported that he and Commissioner Palladino met with our broker, Linda Flanagan to review our renewals. We reviewed the policies; slight increase in cost. Our bond was increased to blanket coverage. This covers not only the Treasurer but Board members as well.

8. Fitness Program-to follow up with Allsport fourth quarter 2015 activity.

9. **AFDUC-** meeting 7PM March 3, 2016 at Marlboro Fire District

10. **Service Award-**2015 Annual Activity posted January 21, 2016

11. **Treasurer's Report-**No Feb 2015 Financial Report

12. **Inspection Dinner-** Sept 16, 2016

13. Public Comment-

Mr. Bob Parly commented on the attendance of commissioners at Board meetings, and the cost of shed (at ST2.) \$45000.

It was noted that the shed renovation included roofing, windows and blending with the existing structure.

Chairman Dilorenzo stated that absent commissioners are kept apprised and the Board may excuse absences.

14. Chief's Report-

UCFCA- seminar at Mohonk ; 17 members will be attending from Highland.

Driver Re-Cert- finishing

31-35-Driver certification

OSHA-March 13, 2016 Sunday

Pagers-being distributed

Annual Installation Dinner-April 22, 2016

Training-Milton Fire District will be here Feb 9, 2016; two other dates pending.

Company Training-February 16, 2016

Wi-Fi-Station 1 okay; St.2 working on.

Firefighter 1 Boot Camp-July 2016

Knox Box System-trading in 3 we have. Cost is \$2298. \$500 is a program for PIN.

Driver can release but system will tell us when. This will also secure mutual aid keys for other departments.

Radio Program-Moving forward.

SCBA- delivery date is pending.

ID System-researching new system; a little more expensive but is better quality.

Camera, Software and printer cost is \$3630. This system will be better and we will update ids annually.

Four-gas meter-cost \$1050 would like to purchase.

31-35-some equipment is in.

Hose-we have purchased a rolling hose rack.

Radio Room Chairs-need to be replaced.

Bulletin Board- 3 ft. x 6 ft. needed for Station 2 .

Pagers-Rebate received for \$1725.

Firehouse EXPO Nashville- training cost \$3420 for two. This is not training we can get in state; and upon return, will train members.

NYSAFC-training \$1680 for 2

Extrication at the Meadowlands-free exhibition

Fire Prevention Training-at Montour Falls cost is \$114.00. Steve Lee

Mutual Link- not P25 compliant. May go with analog, but would give coverage. Ulster County is set up.

15. Old Business-

Ventilation- There was discussion. Commissioner Erichsen asked if we know we have a problem. Chairman Dilorenzo stated that there is concern. Board agreed to hold.

Annual Records Retention-in progress.

Pagers-Commissioner Erichsen asked how much they were. Cost is \$377 prior to rebate. \$3206 for installed sirens. These were quoted in 2 locations: Nichols and Haight.

16. New Business-

MOTION: Commissioner Erichsen moved to excuse Commissioner Bragg and Commissioner Fraino from tonight's Board meeting, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Dutchess Overhead Preventive Maintenance Proposal

MOTION: Commissioner Erichsen moved to go ahead with the Dutchess Overhead Doors Preventive Maintenance Proposal at a cost of \$60 per door per service and \$28 per operator per service., total would be \$880, seconded by Commissioner Palladino.

VOTE: : 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval for Training at Mohonk

MOTION: Commissioner Erichsen moved to send 17 members at a cost of \$30 each to the Ulster County Association of Fire Chiefs training to be held at Mohonk, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval for Training at Fire EXPO Nashville-

MOTION: Commissioner Palladino moved to approve two firefighters to attend the Fire EXPO in Nashville October 18-22, 2016 at a cost of \$3400 which includes room, food and airfare, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval for training at NYS AFC at Verona

MOTION: Commissioner Palladino moved to approve two firefighters to attend the NYS AFC conference at Verona at a cost of \$1700 for two, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Camera at Front Door near Radio Room-Chairman DiLorenzo to research.

Lockers-new ones ordered

17. Executive Session-

Chief Miller requested an executive session regarding a personnel problem with a policy.

MOTION: At 8:22 PM, Commissioner Erichsen moved to go to executive session to discuss a personnel problem with a policy, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

18. Return to regular session and Adjournment:

MOTION: Commissioner Erichsen moved to return to the regular session of the meeting at 8 :55 PM and there being no further business, moved to adjourn at 8 :55 PM, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC 4/11/16