

Highland Fire District
Board of Fire Commissioners
Regular Meeting
August 8, 2016
7:00 PM St.1

Page 52

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(ABSENT)
	John Fraino	(PRESENT)
	Lindy Palladino	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

- 1. Opening of Meeting-** Chairman DiLorenzo called the meeting to order and led the salute to the flag and asked for a moment of silence for fallen firefighters.
- 2. Approval of Minutes-**Chairman DiLorenzo asked for motions to approve the minutes of the May 9, 2016 regular meeting and June 13, 2016 regular meeting.

MOTION: Commissioner John Fraino moved to approve the minutes of the May 9, 2016 regular meeting as submitted, seconded by Commissioner Lindy Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

MOTION: Commissioner Fraino moved to approve the minutes of the June 13, 2016 regular meeting as submitted, seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

Approval of the Minutes of the July 11, 2016 meeting is tabled until the next meeting

- 3. Bills-**Chairman Dilorenzo asked for a motion to approve the bills as reviewed on August 3, 2016 by Commissioners Fraino and Palladino and Chief Miller.

MOTION: Commissioner John Fraino moved to authorize payment of the bills as reviewed on August 8, 2016 totaling \$28,477.84, seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

4. Correspondence-

AFDSNY-information regarding the Fall Workshop
Fire District Affairs- distributed to Board members.
VFIS- Check received for members damaged phone.

Request for use of the Community Room-

August 23, 2016 1 pm to 7 pm American Red Cross Blood Drive requested by Steve Leary.

MOTION: Commissioner John Fraino moved to approve the American Red Cross Blood Drive for August 23, 2016 as requested by Steve Leary, to be held in the meeting room due to the community room being used for the Board of Fire Commissioners meeting, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion was carried unan.

October 18, 2016 1 Pm to 7 Pm American Red Cross Blood Drive requested by Steve Leary.
Request denied due to 2017 Proposed Budget Hearing scheduled for that night.

December 20, 2016 1 PM to 7 PM American Red Cross Blood Drive requested by Steve Leary.

MOTION: Commissioner John Fraino moved to approve the American Red Cross Blood Drive as requested by Steve Leary, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion was carried unan.

- 5. Opening of Bids for Proposed Repairs and Renovations for St 1 and St 2-** At 7 :10 PM, Chairman DiLorenzo dispensed with the normal order of business to open the bids for the Proposed Repairs and Renovations to Stations 1 and 2 at 7:10 PM. Chairman DiLorenzo stated that Rich Tompkins of Mauri & Associates will open the bids and read them aloud.

Mr. Tompkins noted the following:
7 Sealed bids were received.

Barone Construction
Billman Ross & Associates
Hearthstone Commercial & Residential Contracting
Meyer Contracting Corporation
PCC Contracting
Transitional Builders
TreeTop Construction

Mr. Tompkins read the Total Lump Sum Bid Amount, along with the deduction options, unit pricing and whether the required documents and bid bonds were included. (See attached Bid Tabulation sheet.) It was noted that Tree Top Construction was disqualified due to not meeting the bid specifications.

6. New Members-none

7. Committee Reports- Buildings & Grounds

Seal & Stripe St 1. And St.2 -Commissioner Bragg reported that he had received price quotes for sealing, filling in cracks and striping. .

Lamark-total \$17,760 2 Catch Basin repairs- \$1000 each.

John's-total \$10,000 Station 1 \$5500 and St 2 \$4500 hot crack sealing and striping.

It was noted that in 2011 cracks were filled and in 2009 sealing was done. This would be scheduled for September 2016.

Station 1 Leak- Chairman DiLorenzo reported that there was a leak in the ceiling at St 1 in the hallway outside the Quartermaster's closet. Airflow looked at the AC unit and repaired.

Dutchess Door- Chairman DiLorenzo reported that they will be in this week and next to install switches for fan s in bays.

Bragg's Electric- Commissioner Bragg stated that he is no longer part of Bragg's Electric.

St 2 Filters- Commissioner Fraino reported that the installation should be completed this week.

8. Workers Compensation and Insurance- nothing to report

9. Physical Fitness Activity-pending activity from Mike Artega's

10. Ulster County Fire District Association-Sept 15, 2016 meeting here at HFD
Commissioners Fraino and Erichsen to handle refreshments

11. Service Awards- July 2016 Activity posted August 15, 2016

12. Treasurer's Report- July 2016 Financial Report distributed to Board. Treasurer Passikoff reported that there are no extraordinary expenses.

Draft of Audit 2015 – has been received; to be reviewed by the Treasurer.

13. 2017 Budget- Commissioner Fraino inquired about what is included or excluded in the 2 % cap.

Treasurer Passikoff explained that liability insurance, Service Award Program, Payroll is excluded from the spending limitation.

Special Meeting August 23, 2016 to work on the budget.

14. Inspection Dinner- September 16,2016 at The Would

15. Public Comment-none

16. Chief's Report- Chief Miller reported the following:

9/11 Service- Sunday September 11, 2016 6 PM

Concrete Slabs-we have the opportunity to obtain up to 4 7' x 15 'concrete slabs to be used as a work surface for car fire training.

31-45 – At the NFPD funeral it was noticed that there was an exhaust leak. Erichsen's custom made the pipe.

31-10 and 31-20- there are paint issues; Chief Miller looking into a plan.

Knox Box- purchased a laptop for running the program for the Knox boxes.

DEC Grant- Chief Miller is working with Assistant Chief Erichsen on this. This is a matching fund grant with verification. (i.e. spend \$3000 to get \$1500.)

EVOC- class to be held October 1, 2016 and October 2, 2016

New Drivers- Chief Miller reported that Taylor Dailey did very well.

31-80- will be used if more than one person going to Firefighter 1. Member is on probation until Firefighter 1 has been completed.

17. Old Business-

Cell Phone Policy-completed.

Procurement Policy- must include piggy-backing, best value.

18. New Business-

Repair of Catch Basins

MOTION: Commissioner Bragg moved to go forward with the repair of the catch basins at a cost of \$1000 each, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

District Clerk Holzberger was excused from the room.

19. Executive Session-

MOTION: At 9 PM Commissioner Fraino moved to go to executive session to discuss a contractual matter, seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

District Clerk Holzberger was excused from the room.

20. Return to Regular Session-

MOTION: At 9:18 PM, Commissioner Bragg moved to return to the regular session of the meeting, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

Award of Bid for Proposed Repairs and Renovations Station 1 and Station 2

MOTION: Commissioner Bragg moved to go ahead with the Proposed Repairs and Renovations Project for Station 1 and 2, and award the bid to BCG Construction at a cost of \$222, 000.00 contingent upon the passage of a resolution subject to permissive referendum, seconded by Commissioner Fraino.

Vote: Commissioner Stephen DiLorenzo	Aye
Commissioner Ben Bragg	Aye
Commissioner John Fraino	Aye
Commissioner Chris Erichsen	Absent
Commissioner Lindy Palladino	Aye

Motion carried unan.

Resolution Subject to Permissive Referendum-Proposed Repairs and Renovations Station 1 and Station 2

MOTION: Commissioner Bragg moved that an amount not to exceed \$290,000.00 be transferred from the Building Capital Reserve Fund to pay for the Repairs and Renovations to Station 1 and Station 2 and all cost associated thereto, subject to permissive referendum, seconded by Commissioner Fraino.

VOTE: Commissioner Stephen DiLorenzo Aye
Commissioner Ben Bragg Aye
Commissioner John Fraino Aye
Commissioner Chris Erichsen Absent
Commissioner Lindy Palladino Aye

Motion carried unan.

21. Adjournment-

MOTION: At 9:27 PM, Commissioner Bragg moved to adjourn, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried unan.

Respectfully submitted,

Denise A. Holzberger, District Clerk