

**HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING**

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April 11, 2016

7:00 PM St 1

COMMISSIONERS:	Stephen DiLorenzo	(Present)
	Benjamin Bragg	(Absent)
	Christian Erichsen	(Present)
	John Fraino	(Present)
	Lindy Palladino	(Present)
Secretary/Treasurer	James Passikoff	(Present)
District Clerk	Denise A. Holzberger	(Present)
Chief	Peter D. Miller	(Present)

1. Opening of Meeting-Chairman DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Approval of Minutes-Chairman Dilorenzo asked for a motion to approve the February 8, 2016 minutes.

MOTION: Commissioner Erichsen moved to approve the minutes of the February 8, 2016 regular meeting, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried. Commissioner Erichsen abstained.

MOTION: Commissioner Fraino moved to approve the minutes of the March 14, 2016 regular meeting, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent

Motion carried.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by himself, Commissioner Fraino, and Chief Miller on Wednesday April 6, 2016 and April 11, 2016.

MOTION: Commissioner Fraino moved to approve the payment of the bills totaling \$236614.75, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

4. Correspondence-District Clerk Holzberger reported the following correspondence received:

Fire District Affairs April –May 2016 edition received. Distributed to Board members.

Quilty Dwyer Insurance Agency-Disclosure Statement-for record keeping; no action required.

Rose & Kiernan, Inc.-Disclosure statement-for record keeping; no action required.

2016 Officers-to be approved

Approval of New Officers

Chairman DiLorenzo reported one change in the Firematic Officers. Jeffrey DiMetro is now the Second Lieutenant. The Board congratulated all the officers. Commissioner Ben Bragg sent an email to congratulate all the new officers.

MOTION: Commissioner Erichsen moved to approve the firematic officers as elected by the Highland Hose Company No.1 pm Tuesday April 5, 2016, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Chairman DiLorenzo noted that there were a few changes to the Social officers; The President is now Jim Balint, and Vice president is now Frank Piscopo. Trustees are as follows: Stephen DiLorenzo, Fred Dunham and Dave Krzeminski. The Board congratulated all.

Room Requests-

Thursday April 28, 2016 Highland Music Boosters Award Ceremony 6 PM to 9PM requested by Joe Avampato (Highland Music Boosters).

MOTION: Commissioner Fraino moved to approve the request for use of the community room for the Highland Music Boosters Ceremony for Thursday April 28, 2016 as requested by Joe Avampato, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Saturday April 30, 2016 set up and Sun May 1, 2016 Wedding Shower 2 PM to 7 PM Requested by Art Judge, member HHCo1. (Set- up after 5 PM)

MOTION: Commissioner Palladino moved to approve the request for use of the community room for a wedding shower on Sunday May 1, 2016 with set up on Saturday April 30, 2016 as requested by Art Judge, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

It was noted that there would be a CSX Training Session on Saturday April 30, 2016 during the day for approximately 5 hours in the community room.

Wednesday May 4, 2016 and May 18, 2016 9 AM and 12 PM CPR Class for Town of Lloyd employees requested by Eugene Roosa.

MOTION: Commissioner Palladino moved to approve the request for use of the community room for CPR classes on May 4 and May 18 2016 as requested by Eugene Roosa, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Saturday May 28, 2016 10 AM to 8 PM Graduation Party for daughter requested by Denise A. Holzberger.

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for a graduation party as requested by Denise Holzberger, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Sunday July 10, 2016 10 AM to 8 PM for a graduation party requested by Dave Parker.

MOTION: Commissioner Erichsen moved to approve the request for the use of the community room for a graduation party on July 10, 2016 as requested by Dave Parker, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Wednesday September 21 2016 and Wednesday November 16, 2016 Lloyd Health Volunteers meeting 1 PM to 3 PM requested by Adele Gibbons

MOTION: Commissioner Erichsen moved to approve the request for use of the community room for the Lloyd Health Volunteers meetings on September 21 2016 and November 16, 2016 as requested by Adele Gibbons, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

6. Committee Reports-

Buildings and Grounds St 1-Commissioners Bragg and Dilorenzo

Chairman Dilorenzo reported the following:

Safeco-scheduled to install a camera at the front door April 22 2016

Façade Renovation-Mauri and Associates is putting together a package for the maintenance project at St 1 and 2 for our review.

Verizon Micro -Cell Project- progressing along. Power to be turned off for a short while on Tuesday for electrical work.

7. Insurance /Workers Compensation- Commissioners Palladino and Fraino

Commissioner Fraino reported the following:

Renewal -was reviewed with our agent.

Group Term Policy- our current policy does not include dismemberment; VFIS's policy provides this. There is also a slight change in death benefits; \$2500 more at age 70.

Treasurer Passikoff notes that there may be an increase of 10-30% next year for worker's comp insurance and the basic rate is going up.

8. Fitness Program-

Pending data from Mike Artega's for first quarter 2016.

9. Service Awards-final paperwork for 2015 sent to Pen flex.

It was noted that we are 81% funded prior to this contribution. Pen Flex correspondence distributed to each Board member.

March 2016 activity posted April 1, 2016

10. Treasurer's Report- Treasurer Passikoff reviewed the March 2016 financial report.

Everything looks in line where it should be.

Commissioner Erichsen signed documents to be an authorized signer on the account.

11. Chief's Report-

Chief Miller requested an executive session to discuss three personnel issues.

Chief Miller reported that Linda Flanagan (Quilt Dwyer Agency) asked if we could host a Train the Trainer class here in either June or the Fall. It is similar to an EVOC.

Officer's meeting -Tuesday

SCBA In-service-April 18 2016

Driver's Meeting-to be held

SADD Demo-at Highland High School April 22, 2016

31-80-request to go to Napanoch April 19, 2016

Annual Installation Dinner-April 22, 2016

CSX Training-to be held here April 30, 2016 This is grant funded crude oil emergency Training implemented by Governor Cuomo through the DEC. This training is being held in 8 different locations. It involves Ulster County Hazmat, New York State Police, Ulster County Sheriff and the County Executive. This is the only in Ulster county.

Live Fire Drill-May 17, 2016 at Dutchess County Center; 60,35 and one engine , possibly 45 may be needed.

31-35-in-srvice as a tanker; all equipment is on the truck except for the Hurst. Our goal is prior to April 20, 2016 and will be used for the SADD Demo.

Radios-high band repeater license for mountain; obtained a high band event channel. Ultra-high fire ground radio channels are coming; has been submitted to FCC for licensing.

Chairman DiLorenzo inquired about members who didn't make the OSHA training, and evaluations. Chief Miller stated that is being worked on.

NYSCA Conference at Verona-Chief Miller stated that 31-35 may be requested to go to Verona; will be discussed at the Officer's meeting.

Harrisburg Conference- Chief Miller stated that there is a conference in Massachusetts that we may wish to go to. No need to go to Harrisburg at this time.

12. Old Business-

Harassment Prevention Training-Chief Miller reported that a module was done at OSHA which complies.

Firearm Policy-there was discussion regarding a Firearms Policy. It was noted that training would be mandatory. Chairman DiLorenzo stated that this is a complex issue which we would discuss further when a full board is present

13. New Business-

Commissioner Training-April 28, 2016 at The Desmond. Training also available on-line.

Authorization for 31-80 to be used for County Meeting at Napanoch

MOTION: Commissioner Fraino moved to approve the request from Chief Miller for 31-80 to go to the County Meeting at Napanoch on April 19, 2016, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Authorization for 31-60,31-35, 31-20 and 31-45 to go to Dutchess County for Training

MOTION: Commissioner Erichsen moved to authorize 31-60,31-35, 31-20 and 31-45 To go to Dutchess County Training Center for Training on May 17, 2016, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

2015 Audit-Treasurer Passikoff reported that the confirmation letters have been sent out.

2015 AUD-Treasurer Passikoff reported that it is ready to go.

CSX Training Session

MOTION: Commissioner Fraino moved to approve the use of the community room for the CSX training session on April 30, 2016, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

It was noted that this training will be attended by 35 individuals from different agencies: Ulster County Hazmat, NYS Police, Ulster County Sheriff, County Executive.

14. Executive Session-

MOTION: At 8:30 PM Commissioner Fraino moved to go to executive session to discuss personnel issues as requested by Chief Miller, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

15. Return to regular session and Adjournment

MOTION: At 8:55 PM Commissioner Fraino moved to return to the regular session and there being no further business, moved to adjourn, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk