

**HIGHLAND FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
February 10, 2015 7:00 PM St 1**

Commissioners: Stephen DiLorenzo (Present)  
Benjamin Bragg (Absent)  
Christian Erichsen (Present)  
John Fraino (Absent)  
Lindy Palladino (Present)

Secretary/Treasurer: James Passikoff (Absent)  
District Clerk: Denise A. Holzberger (Present)  
Chief: Peter Miller (Present)

**1. Opening of meeting-** Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence for our fellow fallen firefighters.

**2. Approval of minutes-** January 6, 2015 Re-organizational meeting

**MOTION:** Commissioner Palladino moved to approve the minutes as submitted, seconded by Commissioner Chris Erichsen.

**VOTE: 3 Yes 0 No 0 Abstain 2 Absent**

Motion carried. 2015Feb10-

January 6 2015 Regular minutes

**MOTION:** Commissioner Chris Erichsen moved to approve the January 6, 2015 regular meeting minutes amended as follows: regarding the motion to approve the December 30, 2014 minutes, motion should state Motion regarding the 2015 1750 GPM Tanker should include the additional fire and rescue equipment necessary. Seconded by Commissioner Palladino.

**VOTE: 3 Yes 0 No 0 Abstain 2 Absent**

Motion carried. 2015Feb10-

**3. Bills-** Chairman DiLorenzo asked for a motion to pay the bills as reviewed by himself, Commissioner Palladino and Chief Miller on February 8 and February 10, 2015.

**MOTION:** Commissioner Palladino moved to approve the bills as reviewed on February 8, and February 10, 2015 by himself, Commissioner DiLorenzo and Chief Miller, seconded by Commissioner Chris Erichsen.

**VOTE: 3 YES 0 NO 0 Abstain 2 Absent**

Motion was carried unan.

**4. Correspondence-** District Clerk Holzberger reported the following received:

**Penflex-2014 Data Request package**

**Free Tax Prep -Ulster Free Tax Prep program**

**Fire & EMS Law & Mgt. Conference- Turning Stone 3/26-3/29/15**

**Direct Energy-fixed rate lock in**

**Fire District Commissioner Training-on line**

**Room Requests-**

Friday Feb 20, 2015 12 noon to? and Sat Feb 21 2015 All Day for Zimmerman Family Fundraiser Requested by Everett Erichsen/HHCo. #1

**MOTION:** Commissioner Erichsen moved to approve the request for use of the community room on February 20, 2015 and Saturday February 21, 2015 for the Zimmerman Family Fundraiser as requested by Everett Erichsen on behalf of the Highland Hose Company #1, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

Sunday March 8, 2015 10 AM to 4 PM for a Baby shower requested by member Mike Gaffney

**MOTION:** Commissioner Palladino moved to approve the request for use of the community room for a baby shower as requested by Mike Gaffney, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

Wed June 10, 2015 UCVFPA meeting 5 PM to 9 PM requested by Marty Newman

**MOTION:** Commissioner Chris Erichsen moved to approve the request for use of the community room on June 10, 2015 for the Ulster County Volunteer Fire Police Association meeting as requested by Marty Newman, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

Sat June 13, 2015 Ulster County community Action Fundraiser 8 AM to 4 PM requested by Carolen Smith and Joyce Wagner, Director.

This is a fundraiser that will consist of vendors paying a fee and donating an item to the UCCA and selling their items. There was discussion regarding the vendors selling for profit and it was determined that this exceeds the criteria used for use of the community room. St Augustine's was a suggested option.

Friday 6/19/15 rehearsal 9am-10am, set up 6pm to 9 pm, Sat 6/20/15 9 Am to 1 PM Highland Village Nursery School Graduation requested by Shanna Chaudhary

**MOTION:** Commissioner Erichsen moved to approve the request for the use of the community room by the Highland Village Nursery School Graduation, rehearsal and set up on Friday 6/19/15 and Saturday June 20, 2015, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

Saturday, November 7, 2015 UCVFPA training- requested by Marty Newman

*This request will be reviewed at the May 2015 Board meeting as it is over six months out.*

#### **5. New Member- Chris Cruikshank**

Chairman DiLorenzo stated that we are always eager for new members and want them to stay. Chairman DiLorenzo stated that Chris's qualifications have been reviewed and his prior department Chief was contacted and highly recommended Chris. Chris has completed Firefighter I. Commissioner Palladino explained that in the event of injury in the line of duty. Highland Fire District is the employer for workers compensation purposes.

**MOTION:** Commissioner Chris Erichsen moved to approve Chris Cruikshank's membership pending his successful completion of a physical exam, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

#### **6. Buildings and Grounds- Station 1**

Safeco Security Project- Chairman DiLorenzo reported that Safeco would be starting the project February 19, 2015.

Unleaded Gas-Chairman DiLorenzo reported that although Global Montello was awarded the NYS bid for unleaded gas, the cost for us would be the cost for the gas plus an additional \$75.00 delivery fee. This is due to the fact that our tank is 500 gallons. Deliveries of 500 gallons or less will be charged the \$75.00 fee. Main Care has been contacted and will charge us a competitive price and not charge us the \$75.00 fee.

Verizon Micro-Cell- we have sent Verizon our legal counsel's comments and are awaiting a reply.

Snow plowing-FB's has been doing the plowing and things are going well. Town of Lloyd will actually remove the snow from the parking lot. Chairman DiLorenzo will speak with Frank (FB's) regarding shoveling north side of building.

Generator- Chief Miller reported that the switch is included in service. Servicing is pending all engines are back in service.

Annual Records Retention And Disposition- will be scheduled upon the District Clerk's return from medical leave.

Dutchess Overhead Doors-repair done.

St 2 Shed- Commissioner Chris Erichsen to work with Jack Bellochio regarding electrical work. Also damage sustained when someone backed into the building, will be repaired when we determine what color update is done.

St 2 Hose Reel-Commissioner Erichsen stated that the hose reel is bad at St.2 and it has been disconnected.

Shed dimensions-20x 24.

**7. Apparatus Repair**-Chief Peter Miller reported the following:  
31-30 and 31-10-obtaining quotes for radiator jobs.

31-10- will probably go to Joe Manetto's has his shop has the needed height for the tilt cab. We are looking for other options for 31-30.

31-45-out of service; may be back in service by end of week.

**8. Insurance-**

Our agent, Linda Flanagan, reviewed our renewal (Auto/umbrella/Liability Insurance) Our insurance will increase due to the shed built at ST 2. Invoice is in tonight's bills ; payment due March 1, 2015.

**9. Fitness Program-**

Three members qualified the last quarter of 2014.

**10. New Tanker**-Pre-build conference pending; Chief Miller to follow up.

**11. UCFDA**-Commissioner Chris Erichsen stated that there are good speakers lined up. Next meeting to be held March 19, 2015 at Marlboro.

**12. LOSAP-2014** activity has been posted for year end.

**13. Treasurer's Report**-Treasurer Passikoff will return 2/13/15

**14. 2015 Chevy Tahoe**-has delivered; to be lettered. Has been registered. Old car to surplus at next Board meeting.

**15. Inspection Dinner**-Sept 18, 2015 at The Would.

**16. Public Comment**-none

**17. Chief's Report**- Chief Miller reported the following:  
Feb 21, 2015- Fundraiser for Zimmerman Family

Feb 28, 2015-UCFCA seminar at Mohonk. Cost is \$20 per member to attend.

FFI- Feb 5, 2015 2 firefighters were injured; report was sent to the OFPC. Copies were received by the District Clerk.

ISO-Chief Miller reported that our rating is 4-8-B.

Computer Services-we need to review our current provider. Chief Miller reported that he currently does not have an office suite that includes power point.

AED-Chief Miller reported that we are working the replacement.

Grant -too soon to know .

**18. Old Business**-  
Cell Phone Policy-pending

Procurement Policy- has been amended to include piggy backing and best value. District Clerk read policy. Chairman DiLorenzo reported that these practices are being encouraged by the Office of the State Comptroller.

**MOTION:** Commissioner Palladino moved to adopt the procurement policy as amended to include the piggybacking and best value practices as read, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. *See attached resolution*

Chairman DiLorenzo stated that we will review and adopt each January.

**19. Executive Session-none**

**20. Insurance Renewal-**

**MOTION:** Commissioner Erichsen moved to accept the proposal for insurance as presented by Linda Flanagan for Auto, umbrella and liability insurance, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent.

Motion carried.

**21. Adjournment-**

**MOTION:** There being no further business, Commissioner Chris Erichsen moved to adjourn at 8:13 PM, seconded by Commissioner Palladino.

Vote: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,  
Denise A. Holzberger, District Clerk

APPROVED BOFC 4/14/15