

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
October 14,, 2014
7 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Absent)
Christian Erichsen	(Present)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order, led the pledge of allegiance to the flag and called for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the September 9, 2014 regular meeting.

MOTION: Commissioner Fraino moved to approve the minutes of the September 9, 2014 regular meeting, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan. 2014Oct14-146

3. October 2014 Bills against the District-as reviewed by Commissioner Palladino, Fraino and Chief Miller.

MOTION: Commissioner Palladino moved to approve payment of the bills as reviewed by himself Commissioner Fraino and Chief Peter Miller on October 13, 2014, seconded by Commissioner Fraino.

VOTE: 4 YES 0 No 0 Abstain 1 Absent

Motion carried unan. 2014Oct14-147

4. Correspondence- District Clerk Holzberger reported the following was received:

Fire prevention Schedule from the Highland Hose Co. #1

Ulster County Fire Advisory Board-letter regarding vacancy

Porco –letter regarding Ambitenergy

Certificates of Insurance-Uniforms USA, Nichols Oxygen Service

NYCOMCO-Letter regarding new location in Montgomery NY

Room Requests-

Tuesday October 28, 2014 9 AM to 1 PM Town Of Lloyd Police requested for in-service training
Previously approved

Wednesday October 15, 2014 6 PM requested by highland Central School District for Coffee and Conversation

Motion: Commissioner Erichsen moved to approve, seconded by Commissioner Palladino.

VOTE: 4 YES 0 No 0 Abstain 1 Absent

Motion carried. 2014Oct14-148

Sunday November 2, 2014 11 AM to 6 PM First Birthday Party requested by Michael Krusen, member.

Motion: Commissioner Erichsen moved to approve, seconded by Commissioner Palladino.

VOTE: 4 YES 0 No 0 Abstain 1 Absent

Motion carried. 2014Oct14-149

February 17, 2014 7 PM to 10 PM Ulster County Volunteer Fireman's Association Meeting requested by Mike DePaolo

Motion: Commissioner Erichsen moved to approve, seconded by Commissioner Palladino.

VOTE: 4 YES 0 No 0 Abstain 1 Absent

Motion carried. 2014Oct14-150

5. New Members-None

6. Committee Reports:

Buildings and grounds-ST.1 Commissioners Bragg and DiLorenzo

Bay doors-Chairman DiLorenzo reported that as per Dutchess Overhead a new transmitter is required to correct the problem we are having closing the door with the remotes. Cost is \$400 per door that is a total of \$3600 for Station 1 and 2. We will discuss further during the business session of the meeting.

Refrigerator St 1- Chairman DiLorenzo reported that the District Clerk found it not working; temp was 90 degrees. Airflow was called in and found a Freon leak and repaired. Tonight we found the fridge unplugged.

Snow Plow Bids-Chairman DiLorenzo reported we would review tonight.

Easement Station 2-Chairman DiLorenzo reported that after research, we found that we do not own the area we thought.

Lighting Upgrade- Lime Energy and Vieth Electric have completed the lighting at Station 2 and will start at Station 1 on Wednesday October 15, 2014.

Verizon Microcell-Chairman DiLorenzo stated that Commissioner Bragg has been working on this. Verizon will be installing a small transmitter on the roof at Station 1. It is no bigger than a garbage can. Electricity will be metered separately from ours and it is free-standing. We will receive approximately \$500 per month for this.

Stucco Station1-Chairman DiLorenzo reported that we are waiting for a response from a contractor.

Painting St 1- finished today. Chairman DiLorenzo noted that George Ottaviano did some additional work that he did not charge us for.

Station 2- Commissioner Erichsen and Fraino

Garage work- Commissioner Erichsen reported that we have received proposals for the garage at Station 2. It would have a 9 foot roof with and 8x 8 insulated door. The garage door will be on the driveway side. There will be a 36 inch door between the old and new structure. We can match the grade and there will be a 5 foot door near the BBQ's.

7. Apparatus Repair-Chief Miller reported the following:
Fuel gauge-still being worked on and everything else is up to par.

8. Insurance/Workers Compensation-Workers comp quote is still pending
Chairman DiLorenzo reported that there was a question by the Highland Hose company if there would be any issue with purchasing a meat slicer. After checking with our agent, there would be none.

9. Physical Fitness Program-District Clerk reported no qualifying activity for payment this quarter.

10. Capital Improvement-nothing

11. UCFDA-next meeting at Ulster Hose November 20, 2014

12. AFSNY- Secretary and Treasurers Training October 30, 2014

13. Rules and Regs-distributed to new members at New Member Orientation

14. Service Awards-Commissioners Palladino, chief Miller and HHCO. President or designee

September 2014 Activity posted October 5, 2014

Direct Deposit election Forms mailed to members-goal is to initiate Direct Deposit of checks by December 1, 2014.

Upgrade 20 years to 30 years –referendum will take place December 9, 2014 with regular election.

15. Treasurer's Report- September 2014 Financial Report distributed to Board members.
Treasurer Passikoff reported that fuel costs increased this month, otherwise all else is in line.
Eight sets of gear are to be ordered.

MOTION: Commissioner Palladino moved to accept the September 2014 financial report as submitted by the Treasurer, seconded by Commissioner John Fraino.

VOTE: 4 YES 0 No 0 Abstain 1 Absent

Motion carried. 2014Oct14-151

16. Inspection Dinner-tentative date for next year September 15, 2015

17. Public Comment-Mr. Robert Pardy noted that two letters that he sent to the Board were not read. Chairman DiLorenzo noted that all board members read the letters. Mr. Pardy stated that he acknowledges the apologies but noted that there were disparaging remarks and negative comments in the letter. Mr. Pardy stated that the minutes did not reflect what happened at the meeting and only wants a fair shake and will have to take legal action.

18. Chiefs Report-Chief Miller reported the following

New command Car- As per the Replacement Plan, purchase of a new 2015 command vehicle. Resolution to follow in the business session of this meeting.

Fire Officers I-Assistant Chief Anzalone has passed.

Grant-we were notified that we did not obtain the grant. It is recommended that we re-submit and the cost for re-submitting would be \$700 (Grantgenies). Our bottles do not expire until 2017.

Alert Receivers- need to be updated. Cost is \$1478 each; two are needed at 2 stations.

Apparatus Replacement-specifications are in progress; goal is to advertise for bid and open November 11, 2014.

New Pagers-request the purchase of 5 pagers at \$1700.

Gentech-information sent for proposals.

Tires-ordered for 31A

Gear storage racks-ordered for Station 1.

Gear-8 members have been fitted cost is \$1956 each. (Received multiple quotes)

Gear Dryer-critical for quick drying of gear. \$7131 quote from MES (low quote)

Water cans-need to replace 7.

Hose-pending quotes. Cost to purchase \$9000-13000.

Hurst Tool-31-60 to be service on Wednesday.

Ebola and Entirovirus-we are staying informed and kept up to date via various agencies.

Driver Recertification-at duty night

Training-Westchester County Officers Training. This is a two day course at a cost of \$175.00 each.

19. Old Business-

Chairman DiLorenzo requested the District Clerk read the letters sent by Mr. Pardy. District Clerk Holzberger read the letters.

Cell Phone Policy- Chairman DiLorenzo stated we need to work on that policy.

VPN-District Clerk to follow up with Northeast Computers regarding the VPN.

Ulster County Fire Advisory Board-Letter was sent to the Advisory Board from the Highland Fire District Board and the Town of Lloyd recommending Fred DeMaio for the vacant position.

CSX-still pending reimbursement

AFSNY Conference-Secretary and Treasurer Training October 30, 2014. Cost is \$150.00

MOTION: Commissioner Fraino moved to authorize the District Clerk to attend the Secretary and Treasurer training at the AFSNY conference on October 30, 2014, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-152

AFSNY conference-Commissioner's Training October 31, 2014

MOTION: Commissioner Erichsen moved to authorize the attendance of any of our commissioners at the AFSNY Conference on October 31, 2014, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-153

New Command Car-Chief Miller stated that we would be purchasing this vehicle through New York State Bid.

MOTION-Commissioner Erichsen moved to move \$46,000 for the purpose of purchasing a new 2015 full size four door four wheel drive sports utility vehicle on New York State bid, subject to permissive referendum, from the Apparatus Reserve Fund, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-154 *see resolution attached.*

Tanker Specifications-not completed as yet. Goal is to be ready to advertise for bids and open by November 11, 2014.

MOTION: Commissioner Erichsen moved to proceed with the specifications for the new tanker and upon completion advertise for bids to be opened by November 11, 2014, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-155

Bay Doors-transmitter replacement for Station 1 and 2 at a cost of \$3600.

MOTION: Commissioner Palladino moved to authorize the repair and replacement of the transmitters for the bay doors at Station 1 and Station 2 by Dutchess overhead doors, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-156

20. New Business-

Re-submission of Grant- cost to re-submit grant by Grantgenies is \$700.

MOTION: Commissioner Fraino moved to authorize the \$700 for the cost of re-submission of the grant by Grantgenies, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-157

High Band Receivers-cost \$1478 for two

MOTION: Commissioner Palladino moved to authorize the purchase of two high band receivers at a cost of \$1478, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-158

High Band Pagers-total cost \$1755

MOTION: Commissioner Erichsen moved to authorize the purchase of 5 High Band pagers at a cost of \$351 each from NYCOMCO, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-159

Officers Training-Westchester County two days \$175.00 each

MOTION: Commissioner Palladino moved to authorize three members to attend Officers Training in Westchester County at a cost of \$175.00 each and a command car, seconded by Commissioner Erichsen.

Snow Plow Bids-It was noted that the Town of Lloyd will be sanding for us.

FB \$450 per storm for ST 1 and \$300 per storm for St 2 proof of insurance submitted.

Salt and sand would be extra cost.

D&D \$225 per plow St 1 and \$150 per plow at St 2

Garones-\$412 per storm at Station 1 and \$255 per storm at St 2. We need clarification from Garone's.

Shed St 2.-Commissioner Erichsen reported that Gray's Woodworking proposed the following:

\$12487 for panels

MOTION: Commissioner Erichsen moved to accept the proposal from Gray's at a cost of \$12487 to do the work at Station 2 in 2014, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-160

MOTION: Commissioner Fraino moved to accept the Proposal from Proventure for the 20x 20 slab at a cost of \$2400, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-161

Public Comment Policy-

MOTION: Commissioner Erichsen moved to adopt a Public comment policy that limits comments to three minutes per person during the public comment session, seconded by Fraino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-162

21. Executive session-

MOTION: Commissioner Fraino moved to go to executive session at 8 :40 PM to discuss a personnel issue relating to the Treasurer, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. 2014Oct14-163

22. Return to regular session and Adjournment-

Motion: Commissioner Fraino moved to return to the regular session at 8:55 pm and there being no further business, moved to adjourn at 8:55 PM, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 01 Absent

Motion carried. *2014Oct14-164*

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED