

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
August 12, 2014
7 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Absent)
Christian Erichsen	(Absent)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order, led the pledge of allegiance to the flag and called for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the July 8, 2014 regular meeting.

MOTION: Commissioner DiLorenzo moved to approve the minutes of the July 8, 2014 regular meeting corrected as follows: page 45 it should read that "\$984,000 was in the Apparatus Reserve" not Apparatus Budget , seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August 12-108*

3. August 2014 Bills against the District-as reviewed by Commissioner Palladino, Erichsen and Chief Miller.

MOTION: Commissioner Palladino moved to approve payment of the bills as reviewed by himself Commissioner Erichsen and Chief Peter Miller, seconded by Commissioner Fraino. Chairman DiLorenzo asked if Commissioner Bragg had any objections to the Weld Power bill. District Clerk Holzberger stated she did not know of any.

VOTE : 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-109*

4. Correspondence-

Jim Taylor plumbing-7/9/14 service no charge

E-One/Nichols- 31-45 camera system cost

Certificate of insurance-Waste Connections

American Red Cross-thank you letter

Donation-check rec'd from Vito Zito re: FF 1 class

Quilty Dwyer Insurance-Certificate of insurance for Fireman's Home BBQ

Grainger-info re: lighting legislation

AFDSNY- Fall 2014 workshop info

Building Permit-14 Carmella Road

Devereux-letter re: residence @ 42 Mayer Drive

Requests for Use of the Community Room-

Aug 13 and 14 2014- HCSD request for public meetings re: Facilities Needs Project

MOTION: room for a public meeting for their Facilities Needs Project, seconded by Commissioner Palladino.

VOTE : 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-109*

Aug 26 2014- American Red Cross Blood Drive

MOTION: Commissioner Palladino moved to approve the use of the community room for a blood drive as requested by Steve Leary of the American Red Cross ,seconded by Commissioner Fraino.

VOTE : 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-119*

August 20, 2014-CPR for School group requested by member Jim Balint.

MOTION: Commissioner Fraino moved to approve the use of the community room for a CPR class as requested by member Jim Balint, seconded by Commissioner Palladino.

VOTE : 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-119*

Oct 11 2014-Birthday Party for great granddaughter requested by L. Palladino

MOTION: Commissioner Fraino moved to approve the request for use of the community room by Lindy Palladino for his great granddaughter's birthday party, seconded by Commissioner Dilorenzo.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-120*

December 30 2014- American Red Cross Blood Drive

MOTION: Commissioner Palladino moved to approve the request for use of the community room for the American Red Cross Blood Drive on December 30, 2014, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. *2014August12-121*

5. New Members-none

6. Committee Reports-Buildings and Grounds: St 1 Commissioners Bragg and Dilorenzo

Exterior of St 1- Commissioner Dilorenzo reported that he has contacted a vendor regarding the repair of the exterior of Station 1. Power washing was not successful as repairs are needed. More information pending vendor response.

Storage for Ladies Auxiliary- Chairman Dilorenzo noted that the Ladies Auxiliary needs storage space. Chairman Dilorenzo stated that he has designated the mechanical room in the community room for their storage and a name plate will identify the closet for them. This will be for their bulky items such as the popcorn machine, which they use for the penny socials.

Lighting Upgrade-Chairman Dilorenzo stated that Commissioner Bragg has spoken with Paul Costello for Lime Energy and has signed the necessary agreements. It was noted that the lighting fixture (exterior lights) will be a different color.

Verizon- Chairman DiLorenzo reported that Commissioner Bragg has made attempts to contact Verizon and responses are pending.

Interior Painting St 1. - Chairman DiLorenzo reported that it will begin this month; pictures and photos have been removed from the walls in preparation.

Station 1-Northside of building-Chairman DiLorenzo reported that we have an overgrowth of sumac and we have received an estimate for removal.

Station 1 rear of building- Chairman DiLorenzo reported that we have installed a GFI outlet in the shed for plug in of ATV.

Station 2-Commissioner Fraino reported there was nothing new. Mike Krusen dropped off plans for Commissioner Erichsen to review.

Door at Station 2-Chairman DiLorenzo reported that Paul Rinaldi looked at the door and made adjustments.

Dry Hydrant- not done yet

It was noted that there is a car at Station 2 to be used for extrication training.

Propane-Commissioner John Fraino reported that he checked two companies for their rates. Porco is .11 lower per gallon.

Generator St 1-routine maintenance is done.

Community Room Kitchen shutters-Chairman DiLorenzo reported that they are ordered.

7. Apparatus Repair: Commissioners Erichsen and DiLorenzo

Chief Miller reported the following:

31 car -windshield cracked

31-80 Air conditioning is fixed

31A –overheating

31-45- new camera in. Fuel gauge issues.

31-20 paint issue. Went to Nichols and found out it is out of warranty. We are looking at other options.

8. Insurance/Workers Comp-Commissioners Fraino and Palladino

Nothing to report.

9. Physicals/Health Program-letters sent for physicals due through September 5, 2014.

10. Physical Fitness Program-Commissioners Erichsen, DiLorenzo and Chief Miller

Second quarter 2014 Total \$37.50 disbursed for two members.

11. New Apparatus-Chief Miller reported that we are working on the pumper tanker.
New Command Car-Chief Miller reported that we are researching on New York State Bid. This would be ordered in the Fall and delivered in the Spring.

12. Ulster County Fire District Association- Bragg, DiLorenzo, Erichsen
September meeting will be at Walkkill.

13. Service Awards-Commissioners Palladino, Chief, HHC. Pres. Or their designee
July 2014 Activity posted August 8, 2014.

It was noted that new members become Active the upon orientation; that is when a badge number is issued to them.

December 9, 2014-referendum for change in LOSAP will be held.

Chairman Dilorenzo stated that Phil DeAngelo was here tonight to give us an update on our LOSAP funding. Mr. DeAngelo stated that the fund is doing well we survived the last stock market hit. One-third of our investments are in large cap and earnings are approximately 8-10 % a year.

14. Treasurer Report-Treasurer Passikoff

July 2014 financial report distributed to Board members and reported we are in good shape.

MOTION: Commissioner Palladino moved to accept the July 2014 Financial Report as submitted by the Treasurer, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion carried unan. 2014August12-122

DRAFT 2015 Budget- Treasurer Passikoff distributed to the Board. Chairman DiLorenzo stated we will hold a workshop September 3, 2014 at 7 PM.

15. Inspection Dinner- Invitations are out. (Distributed at Hose Company Meeting on August 5, 2014 and mailed on August 6, 2014.) RSVP due by September 4, 2014. To be held at The Would Restaurant at 6 PM.

16. Public Comment-Everett Erichsen thanked the Board for permitting the Firefighter 1 classes to be held here and for providing lunch to the participants. It was one of the best classes held and the firefighter received a great deal from this class. The Graduation went very well.

17. Chiefs Report-Chief Miller reported the following:

Pump test-August 15, 2014

Side Steps- quote received in the amount of \$4000 each truck.

Camera system-\$345 for color camera and wiring

Leather Helmets-NFPA standards give all helmets a 10 year life span. Chief Miller proposes that Highland Fire District fund the cost of a composite helmet and if a volunteer wishes to have a leather helmet, the volunteer may pay the difference in cost.

Pager Replacement-low band pagers will be obsolete May 2016

Devereaux House-participant is interested in coming to the firehouse. Chairman DiLorenzo stated we will contact our insurance agent for input.

EMT Classes-will begin 8/28 and goes through December.

FF2 Class- September 3, 2014

Apparatus Plan-Chief Miller distributed and reviewed the Apparatus Plan. Commissioner Fraino asked how the officers feel about the reduction of apparatus. Chief Miller stated they are not receptive; we have built our trucks well.

Gear Dryer-cost is \$8000 including freight. This is portable. Currently to dry gear (after washing) it can take two to three days. This dryer will reduce drying time to 8 hours.

New Member Orientation-will take place 8 AM Saturday August 16, 2014. We have new member interviews on August 25, 2014 at 6:30 PM. At least 3, possibly four.

Hose Replacement-we are getting prices.

Gear Order-assembling list.

Grant-no denial as yet; it is in peer review. (Air paks)

Plektron-getting prices

Calibration of CO meters-we are exploring in-house calibration of meters.

Duty Day-Re-instated. St. 2 crew will bring equipment to St.1

Auto Extrication- coming up.

Executive Session Topics-Radio Licensing Contractual issues and Personnel issue regarding our tenant.

CSX- no response received

18. Old Business-Chairman Dilorenzo reported the following:

Cell phone Policy-in progress

VPN Quote-VPN is for secure remote access to our computer for District Clerk. Quote received from Northeast Computers is \$624.00 plus \$95 for installation.

Chief's Computer-Chief Miller reported that his computer is running slow. District Clerk to contact Optimum.

Sumac Removal-Quote received from D & D Property \$9500. There was discussion regarding possible solutions.

22. New Business-

Adoption of Resolution to Amend LOSAP Program

MOTION: Commissioner Fraino moved to adopt the resolution to amend the defined benefit Service Award Program for the Highland Fire District, known as "LOSAP", and direct a proposition be submitted at the Annual Election of the Highland Fire District to be held on December 9, 2014, directing publication of notices of Election and determining other matters in connection therewith, seconded by Commissioner Dominick "Lindy" Palladino.

VOTE: 3 YES 0 No 0 Abstain 2 ABSENT

Motion carried. 2014August12-123 **See Attached resolution in its entirety.**

Authorization to Purchase VPN Router

MOTION: Commissioner Fraino moved to authorize the purchase and installation of the VPN router at a cost not to exceed \$800, seconded by Commissioner Palladino.

VOTE: 3 YES 0 No 0 Abstain 2 ABSENT

Motion carried. 2014August12-124

Authorization to purchase GEAR Dryer

MOTION: Commissioner Fraino moved to authorize the purchase of the Gear Dryer at accost not to exceed \$8000, seconded by Commissioner Palladino.

VOTE: 3 YES 0 No 0 Abstain 2 ABSENT

Motion carried. 2014August12-125

23. Executive Session

MOTION: Commissioner Palladino moved to go to executive session at 8:58 PM to discuss radio licensing contractual issues and a personnel issue pertaining to our tenant, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 ABSENT

Motion carried. 2014August12-126 District Clerk and Treasurer left the room.

24. Return to Regular Session and Adjournment-

MOTION: At 9:25 PM Commissioner Fraino moved to return to the regular session and there being no further business, moved to adjourn, seconded by Commissioner Palladino.

VOTE: 3 YES 0 No 0 Abstain 2 ABSENT

Motion carried. 2014August12-127

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC 9/9/14