

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
November 12, 2013
7:00 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Present)
Christian Erichsen	(Absent)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of Meeting-Commissioner Stephen DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the October 8, 2013 regular meeting October 15, 2013 Public hearing and Special Meeting.

MOTION: Commissioner Fraino moved to approve the minutes of the October 8, 2013 regular meeting, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent (Commissioner Bragg abstained)

Motion was carried. 2013Nov--177

Approval of minutes of October 15, 2013 Public hearing and Special meeting were tabled until the next regular meeting when Commissioner Erichsen would be in attendance.

3. Bills- Chairman DiLorenzo asked for a motion to approve payment of the bills as reviewed by Commissioners Fraino and Palladino and Chief Peter Miller on November 11, 2013.

MOTION: Commissioner Fraino moved to approve payment of the bills as reviewed by Commissioner Palladino, himself and Chief Miller on November 11, 2013, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-178

4. Correspondence-

In-Coming:

AFDUC letter received regarding meeting to be held on November 21, 2013 at 7 PM at Ulster Hose.

Requests for Use of the Community Room-

Wednesday November 20, 2013 10 AM to 1 PM for CPR and AED Training

Requested by Eugene Roosa of the Town of Lloyd Highway Department.

MOTION: Commissioner John Fraino moved to approve the request from Eugene Roosa to hold CPR and AED training for the Town of Lloyd Highway Department on November 20, 2013, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-179

Wednesday December 4 and 11, 2013 10 AM to 1 PM for CPR and AED Re-certification requested by Eugene Roosa of the Town of Lloyd Highway Department.

MOTION: Commissioner John Fraino moved to approve the request from Eugene Roosa to hold CPR and AED training for the Town of Lloyd Highway Department on December 4 and 11, 2013, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-180

Friday December 27, 2013 New York Center Blood Drive requested by Lisa Starzyk and Fiona Malcom 12 PM to 10 PM.

MOTION: Commissioner Ben Bragg moved to approve the request from Lisa Starzyk and Fiona Malcolm to hold a blood drive on December 27, 2013, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-180

5. New Member Interviews/Approvals-

Chairman DiLorenzo stated that we have two new members to interview and approve this evening.

Steven Sorbello- Chairman DiLorenzo stated that much was discussed during the interview process. Commissioner Fraino stated that he should do the training and don't be afraid to ask questions and go to the officers. Commissioner Palladino advised the new member in the event of injury in the line of duty to remember that it is workers compensation and the Highland Fire District would be considered his employer.

MOTION: Commissioner Fraino moved to approve Steven Sorbello's membership pending the successful completion of a physical exam, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-181

Guy Carpico-Chairman DiLorenzo stated that Guy is a former member who is returning to the district.

MOTION: Commissioner Bragg moved to approve Guy Carpico's membership pending the successful completion of a physical exam, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-182

6. Executive Session

MOTION: Commissioner Bragg moved to go to executive session at 7:15 PM to discuss a Volunteer personnel matter, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-183

7. Return to Normal Order of Business

MOTION: At 7:32 PM, Commissioner Palladino moved to return to the normal order of business, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-184

8. Committee Reports:

Buildings and Grounds: St. 1 Commissioners Bragg and DiLorenzo

Doors at HQ and St 2-Chairman DiLorenzo reported that the doors have been adjusted and kick plates have been installed.

Hanging Limbs- will be removed at the Fall Clean up. (St. 1)

Police Station-Chairman DiLorenzo noted that the police station had no heat. The heat exchanger was found to be cracked; it was covered under warranty. Commissioner Fraino asked if there was anything that could be attributed to the cracking. Chairman DiLorenzo said he didn't know of anything.

Roof Top Units- serial numbers have been obtained and a proposal will be put together.

Lights- have been installed by Jack Bellochio at the Police station and timers have been fixed.

Generator-maintenance is due.

St. 2: Commissioners Erichsen and Fraino

Fascia, painting and shed-pending estimates

Mold- Commissioner Fraino had wanted to clean it; was waiting for a nice day. Commissioner Bragg suggested asking Paul Rinaldi.

Panic Bar- installed President Craig Welch reported that the door was closed but unlocked.

Tank-insurance form; Commissioner Fraino to follow up.

9. Apparatus Repair: Commissioners Erichsen and DiLorenzo

Chief Miller reported that the annual service is in good shape.

31-30- generator pipe, air fitting, and brake light

31-50-windshield pump is needed; junkyards are being checked for the part.

31-45-windshield washer is being taken care of.

All inspections and servicing are done; inspections were done at Erichsens.

Commissioner Fraino inquired regarding the certification status of the repair shops we use.

31-A car- accident on November 6, 2013; hit deer. Estimate received from Premier.

10. Insurance/Workers Comp.-Chairman DiLorenzo reported that he spoke with our agent and Perma and only active members are covered. Chairman DiLorenzo to check regarding commissioners participating in activities.

11. Physicals/Health Program- letters sent out through Dec 8, 2013

12 .Physical Fitness Program-Commissioners Erichsen, DiLorenzo and Chief Miller

4th Qtr. 2013 All Sport- due in Jan 2014

Crossfit may only have one member participating.

11. Capital Improvement-Commissioners Bragg and DiLorenzo

Nothing at this time.

12. New Apparatus-nothing to report.

13. Ulster County Fire District Association- Bragg, DiLorenzo, Erichsen

Next meeting November 21, 2013 at Ulster #5

14. Rules & Regs-Commissioners Fraino, Bragg, Chief and HHC. Pres.
Hose Company By-laws should be ready by OSHA in February.

15. Service Awards-Commissioners Palladino, Chief, HHC. Pres. Or their designee
October 2013 activity posted November 6, 2013

16. Town Emergency Plan- Erichsen, Chief, HHC. President
No Report at this time.
Mr. Bob Pardy stated that OEM should review.

17. Treasurer Report-Treasurer Passikoff
October 2013 Financial Report distributed to Board. Treasurer Passikoff stated we should have \$100,000 for November and December.

MOTION: Commissioner Palladino moved to accept the October 2013 financial report as submitted by the Treasurer, seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent
Motion was carried. 2013Nov12-185

18. Public Comment-Chairman DiLorenzo asked if there was anything from the floor.
Mr. Bob Pardy asked about the apparatus plan. Chief Miller stated that the apparatus plan is dynamic. Chairman DiLorenzo stated that we have looked at apparatus. Commissioner Fraino stated that we are still in a fact-finding mode. Commissioner Bragg stated that we have 25 year old apparatus, and Station 2 has not seen new apparatus in 32 years. Apparatus plans are in constant review. We have a truck that we can no longer get parts for and is not worth refurbishment. Mr. Bob Pardy stated that we don't need a big fleet. Commissioner Bragg stated that we are looking at a pumper tanker. Mr. Pardy stated that there isn't a plan. Commissioner Bragg stated we have a plan and we are all concerned with what is needed.

19. Chief's Report-Chief Miller reported the following:

Digital camera needs to be replaced; cost is about \$750 to \$1000.

Bail out Training to take place in Marlboro

Casa Mia-Training complete

31-30 generator has an issue.

Car 31A is at Premier for repairs

31-30 is at Nichols for paint; right front corner is nicked.

31-45 is at Eagle Diesel for motor mount

Ladder testing will take place in early December.

Air compressor-(Scott) oil flow switch to be replaced; under warranty.

Radios-we are to meet with Columbia County regarding frequencies.

MLSS- our members have requested EMT courses and refreshers; we could run them here. Courses run 150 hours.

Thermal Imaging Cameras- we have on-going issues; requesting to purchase (2014 Budget)

31-30's paint job would be in 2013 budget.

Upcoming Training-Truck ops course, mandatory Hazmat (11/26/13), SCBA cert/Mayday (12/2/13)
Flashover simulator

Drivers Re-Cert.- will take place the next two duty nights

CSX Brush Fire- yesterday and early this morning; Ranger has taken possession of the fire. One injury sustained and one pair of bunker pants lost; will send claim to CSX.

Hose replacement-Quotes for 1 ¾" pending

Gear dryer-we are working on that

21. Old Business

Email addresses-distributed to Board members District Clerk recommended running a test email to her first.

AFDSNY Conference-Chairman DiLorenzo stated that he and Commissioner Palladino attended the conference and various seminars including the one discussing piggybacking as it pertains to bidding. There was discussion of best value versus lowest responsible bidder which is permitted when awarding bids. It is recommended that a resolution be adopted each year to ensure standardization, use of best value, etc. If a Board wished to use best value, it must be substantiated.

Chairman DiLorenzo noted that ISO ratings have had numerous changes and ISO is striving to get around to everyone in the next five years.

22. New Business

2014 Organizational Meeting- Chairman DiLorenzo asked for a motion to hold the 2014 organizational meeting.

MOTION: Commissioner John Fraino moved to hold the 2014 organizational meeting on January 6, 2014 at 7 PM and hold the January regular meeting at 7:30 PM, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-186

Radios/Ulster County-Chief Miller stated that the meeting was a re-hash of the Blue Wing presentation. The fire advisory board is pushing forward with the project. For Ulster County it would be a \$17.20 million project.

23. Executive Session-

MOTION: At 8:40 PM, Commissioner Bragg moved to go to executive session to discuss a paid personnel request, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-187

24. Return to regular session

MOTION: At 9:07 PM Commissioner Bragg moved to return to the regular session, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-188

Approval of vacation pay out to District Clerk

MOTION: Commissioner Palladino moved to approve the payout of 25 vacation hours and 20 hours of personal time to the District clerk, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-189

25. Adjournment

MOTION: There being no further business, Commissioner Fraino moved to adjourn at 9:10 PM, seconded by Commissioner Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Nov12-190

Respectfully submitted,
Denise A. Holzberger, District Clerk